

*Peeples Valley Fire District
PO Box 936, Yarnell, AZ 85362
17275 W. Burning Bush Drive, Peeples Valley, AZ 86332*

BOARD OF DIRECTORS' MEETING MINUTES

Location of Meeting Held: Old Peeples Valley School
18205 S. Highway 89, Peeples Valley, AZ

Thursday, July 20, 2023, 3:00 PM

1. **CALL TO ORDER:** Neil Rifembark, Chairperson, called the meeting to order at 3:02 PM.

2. **PLEDGE OF ALLEGIANCE:** The pledge was led by Lori Bomar

3. **ROLL CALL OF BOARD:** x Neil Rifembark, x Phil Lobeck, x Wayne Keller, x James Jacobs, x Scott Mayer

4. **APPROVAL OF MINUTES:** Public Hearing 06-22-2023
Regular Session 06-22-2023

Scott Mayer made a motion to approve the minutes from the Public Hearing 06-22-2023, with noted change (agenda to minutes), and the minutes from the 06-22-2023 board meeting.

Seconded: Phil Lobeck

Ayes: Wayne Keller, Neil Rifembark, Phil Lobeck, James Jacobs, Scott Mayer

Nays: 0

Abstain: 0

5. **CALL TO PUBLIC: none**

Members of the community in attendance: Lori Bomar, Shawn Bomar, Ray Paiz, Lew Theokas, Bob Brandon, Mike Beyle, Karl Kennedy, Mike Hoffman, Jacob Loaiza, Britteny Dwiggin, Bella Vogel, Karen Stafford, and John Ross

6. **REPORTS AND CORRESPONDENCE**

A. Fire Chief's Report:

❖ Number of Calls:

Month	Number of EMS Calls	Number of Fire Calls	Number of MVA* Calls	Structure	Public Assist
June	11	6	0	0	2
July	7	3	1	0	1

*MVA – Motor Vehicle Accident

**Numbers for the current month are up to the date of the Board Meeting.

❖ Grants:

- Continuing Safer Grant with Southern Yavapai Fire.
- Continuing Hazardous Fuels Reduction Grant HFI-22-312.

- Applied for Homeland Security Grant for communications.
 - Applied for Fire Prevention Grant for Wildland Coalition.
 - Applied for Hazardous Fuels Reduction Grant HFI-23.
 - ❖ Personnel/Training: Currently have 23 personnel (8 EMTs, 3 EMRs).
 - ❖ IROC Status: 17 are available, 1 one assignment on a state truck.
 - ❖ Apparatus/Equipment: all operational. T81 is in for evaluation, this is within the district.
 - ❖ Wildfire Mitigation: all stop at this time due to weather.
 - ❖ Discussion on wildfire assignments, including equipment and manpower.
- B. Report from District Strategic Plan Development Committee:
- ❖ Ray Paiz reported that Strategic Goal 1 has three objectives.
 - ❖ Committee is working on Strategic Goal 2, Facilities. Discussion on multi-purpose building, Station 82, and on future consolidation to better serve the Weaver Mountains area.
 - ❖ The sub-committee for the multi-purpose building will meet on July 28, at 10:00 at Station 81.
- C. Correspondence received by the Board:
- ❖ Tami Longfield – Yavapai County Treasures Office – update Fire Board information
- D. Auxiliary Report: We held our July meeting on July 1st at Station 81. We voted to support the Fire District’s PREPaRE Workshops for the last three days by preparing amazing lunches each day for 20-25 people. Thanks to our Events Committee, especially Chris McCawley, Lani Beyle, and Bethany Strickland, for the support.
- The events committee has also taken on coordinating monthly Fire Department training lunches. Thank you all who assisted, led by Karl Kennedy, our Events Committee Lead.
- Speaking of events, leave Saturday, October 28th, open on your calendars for a fun fall event. More details to come in our next report.
- Our other two committees: Grants & Qualified Charitable Organizations and Community Outreach, are also hard at work planning out our priorities for the rest of the calendar year. Stay tuned for more in our next report.
- Our next meeting will be August 5th at 9 AM at Station 81. Come join us!
- Submitted by Karen Stafford, PVFD Auxiliary President

7. BUSINESS

- A. Discussion/possible action to approve the June 2023 Treasurer’s Report.
- **Phil Lobeck** made a motion to table the June 2023 Treasurer’s Report. The report came for the James Vincent Group today.
 - **Seconded: Wayne Keller**
 - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs, Scott**

Mayer

- **Nays:** 0
- **Abstain:** 0

B. Discussion/possible action to approve July Warrant Requests.

- **Scott Mayer** made a motion to approve the July Warrant Requests.
- **Seconded: Wayne Keller**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs, Scott Mayer**
- **Nays:** 0
- **Abstain:** 0

C. Presentation by the James Vincent Group Accounting Firm.

- ❖ Serve 24 fire districts in Arizona.
- ❖ Accounts receivables not recorded on the balance sheet for June.

D. Discussion/possible action to apply for a rewards credit card to replace the current non-rewards card and designate a board member as the card manager.

- **Scott Mayer** made a motion not to apply for a rewards credit card to replace the current non-rewards card.
- **Seconded: Phil Lobeck**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs, Scott Mayer**
- **Nays:** 0
- **Abstain:** 0

- **Scott Mayer** made a motion to designate James Jacobs, a board member, as the card manager.
- **Seconded: Phil Lobeck**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs, Scott Mayer**
- **Nays:** 0
- **Abstain:** 0

8. **FUTURE AGENDA ITEMS; UPCOMING MEETING DATE**

A. New Business Agenda Item Requests for the next Regular, Workshops and Other Meetings.

- ❖ 7.a. June Treasurer's report
- ❖ Goal #1 of the Strategic Plan
- ❖ Debit cards

B. The next Board meeting is scheduled for August 17, 2023, at 3:00 PM.

9. **ADJOURNMENT: Neil Rifenbark** adjourned the meeting at 4:37 PM.

Respectfully Submitted by: Lori Bomar, Administration