

Peeples Valley Fire District  
 PO Box 936, Yarnell, AZ 85362  
 17275 W. Burning Bush Drive, Peeples Valley, AZ 86332  
**BOARD OF DIRECTORS' MEETING MINUTES**  
 Location of Meeting Held: Old Peeples Valley School  
 18205 S. Highway 89, Peeples Valley, AZ  
**Thursday, May 18, 2023, 3:00 PM**

1. **CALL TO ORDER:** Neil Rifenbark, the chairperson, called the meeting to order at 3:00 PM.

2. **PLEDGE OF ALLEGIANCE:** The pledge was led by Lew Theokas.

3. **ROLL CALL OF BOARD:** x Neil Rifenbark, x Phil Lobeck, x Wayne Keller, x James Jacobs, x Scott Mayer

4. **APPROVAL OF MINUTES**

Regular Session 04-20-2023  
 Special Session 04-25-2023

**Phil Lobeck** made a motion to approve the minutes from the 04-20-2023 board meeting and the special 04-25-2023 board meeting.

**Seconded: Neil Rifenbark**

**Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs, Scott Mayer**

**Nays: 0**

**Abstain: 0**

5. **CALL TO PUBLIC: none**

Members of the community in attendance: **Lori Bomar, Shawn Bomar, Ann Jacobs, Karl Kennedy, Mike Hoffman, John Ross, Karen Stafford, and Lew Theokas.**

6. **REPORTS AND CORRESPONDENCE**

A. Fire Chief's Report:

❖ Number of Calls:

Month	Number of EMS Calls	Number of Fire Calls	Number of MVA* Calls	Structure	Public Assis t
April	12	1	0	0	1
May	5	4	0	0	0

\*MVA – Motor Vehicle Accident

\*\*Numbers for the current month are up to the date of the Board Meeting.

❖ Grants:

- Continuing Safer Grant with Southern Yavapai Fire.
- Completed Title III Grant for community slash program.
- Continuing Hazardous Fuels Reduction Grant HFI-22-312.
- Applied for Homeland Security Grant for communications.
- Applied for Fire Prevention Grant for wildland coalition.
- Applied for Hazardous Fuels Reduction Grant HFI-23.

❖ Personnel/Training: Currently have 22 personnel (8 EMTs, 3 EMRs).

❖ IROC Status: 18 are available.

❖ Apparatus/Equipment: all operational

❖ Wildfire Mitigation: continuing with over 156 acres complete.

B. Report from District Strategic Plan Development Committee: No meeting was held this month.

C. Correspondence received by the Board:

- ❖ Custodial letter from Chase Bank: custodians are Neil Rifenbark, Phil Lobeck, and Wayne Keller

D. Auxiliary Report: We held our May meeting on Saturday, May 6th @ 9 AM.

Our Hoe Down was quite a success, so thank you to all who supported the Auxiliary by attending and/or donating items for our Silent Auction. We are excited to see our proceeds go towards AEDs & replacement pads.

Special shout-outs to our members who pitched in and went above & beyond:

- From the very patient set up & tear down teams (in some cases, the same people!) and Angela Davis' pizza to get us started,
- To Grill Masters Chief Bomar & Ray Paiz, they did a fantastic job grilling up the chicken & ribs
- Thank goodness for Lani Beyle's iced tea & Angela Davis' lemonade; so refreshing that no one missed not having coffee available!
- Our Potato Salad Chefs are second to none; thank you, Angela Davis, Lanie Beyle & Marcie Theokis.
- The Cobbler Crew did such a great job; one fellow said it was so good it should be illegal! Thank you, Bethany Strickland, Julie Deaton & Judy Garner!
- Gale & Robert Henry and the Fire Crew guys (Jacob, Kurt, and Stephen) were a HUGE help setting up our tents so we didn't blow away on that windy day.
- Outstanding work, Karl Kennedy & Mike, on the Silent Auction that nearly brought down the house!
- Speaking of raising the roof, Lew & Marcie Theokas's playlist & karaoke machine kept us toe-tapping & there was even a bit of dancing that broke out.
- Big shout out to John Ross for coordinating all of the food purchasing, ensuring we got the best possible deal.
- Giant thank you to Chief & Lori Bomar for being the "glue" that held us & the event all together! We voted as a membership to create three committees: Events, Grants & QCO, and Membership & Outreach. With membership ranging from 12 - 16 per meeting, this structure will help us play to the strengths & interests of our members and help us broaden the focus of our fundraising and community activities efforts.

Examples include a fall event Jane & Dick Meyers brought forth and another idea suggested by Karl Kennedy. We look forward to having our new Events Committee take the lead on pursuing these ideas, so stay tuned for what sounds like a family-friendly, community-wide fundraiser this fall!

We also look forward to supporting Yarnell Days this weekend by sharing a table at the Yarnell Hill Fire Memorial. We'll be passing out stickers, information about FireWise, and raffling off some fantastic Yeti tumblers too. Make sure to stop by & say hello.

Marcie Theokas is collaborating with Linda Ma of Yarnell Fire regarding ways we can support the 10th anniversary of the fire coming up on June 30th.

Lastly, in addition to the proceeds of the Hoe Down, we are incredibly grateful for two large donations by community members, all dedicated to funding our Operations group.

Our next meeting will be July 1st at @ 9AM @ Station 81.

*Submitted by: Karen Stafford, PVFD Auxiliary President on 5.18.23*

## 7. BUSINESS

A. Discussion/possible action to approve the April 2023 Treasurer's Report.

- **Scott Mayer** made a motion to approve the April 2023 Treasurer's Report.
  - **Seconded: Phil Lobeck**
  - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs, Scott Mayer**
  - **Nays: 0**
  - **Abstain: 0**
- B. Discussion/possible action to approve May Warrant Requests.
- **Scott Mayer** made a motion to approve the May Warrant Requests.
  - **Seconded: Wayne Keller**
  - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs, Scott Mayer**
  - **Nays: 0**
  - **Abstain: 0**
- C. Discussion/possible action to approve the 2023-2024 Budget for publication.
- **Phil Lobeck** made a motion to approve the 2023-2024 Budget for publication.
  - **Seconded: Wayne Keller**
  - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs, Scott Mayer**
  - **Nays: 0**
  - **Abstain: 0**
- D. Discussion/possible action to sign contract with the James Vincent Group (JVG) for accounting services.
- **Phil Lobeck** made a motion to sign contract with the James Vincent Group (JVG) for accounting services.
  - **Seconded: Scott Mayer**
  - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs, Scott Mayer**
  - **Nays: 0**
  - **Abstain: 0**
- E. Discussion/possible action on the sale of FCT82 2008 F550.
- **Wayne Keller** made a motion to sell FCT82 2008 F550.
  - **Seconded: James Jacobs**
  - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs, Scott Mayer**
  - **Nays: 0**
  - **Abstain: 0**
- F. Discussion/possible action to hold the fiscal year 23-24 budget hearing on June 22, 2023, at 3:00 PM.
- **Phil Lobeck** made a motion to hold the fiscal year 23-24 budget hearing on June 22, 2023, at 3:00 PM at the Peoples Valley Old School.
  - **Seconded: Wayne Keller**
  - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs, Scott Mayer**
  - **Nays: 0**
  - **Abstain: 0**
- G. Discussion/possible action to move the June 15th regular board meeting to June 22, 2023, immediately following the budget hearing.
- **Phil Lobeck** made a motion to move the June 15th regular board meeting to June 22, 2023, immediately following the budget hearing.
  - **Seconded: Wayne Keller**

- **Ayes:** Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs, Scott Mayer
- **Nays:** 0
- **Abstain:** 0

H. Discussion/possible action to apply for a rewards credit card to replace the current non-rewards card and designate a board member as the card manager.

\*Discussion that the designated member(s) will research reward credit cards and report to the board at the June meeting.

- **Neil Rifenbark** made a motion to designate Wayne Keller, Phil Lobeck, and Neil Rifenbark as the card managers.
- **Seconded:** Phil Lobeck
- **Ayes:** Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs, Scott Mayer
- **Nays:** 0
- **Abstain:** 0

8. **FUTURE AGENDA ITEMS; UPCOMING MEETING DATE**

A. New Business Agenda Item Requests for the next Regular, Workshops and Other Meetings.

B. The next Board meeting is scheduled for June 22, 2023, at 3:00 PM.

9. **ADJOURNMENT:** Neil Rifenbark adjourned the meeting at 3:54 PM.

Respectfully Submitted by: Lori Bomar, Administration