

Peoples Valley Fire District
POBox936, Yarnell, AZ 85362
17275W.Burning Bush Drive, Peoples Valley, AZ 86332

BOARD OF DIRECTORS
STRATEGIC PLAN DEVELOPMENT COMMITTEE
MEETING MINUTES

November 17, 2022, 1:00 PM

Pursuant to Arizona Revised Statutes (A.R.S. § 38-431.02, notice is hereby given to the members of the Governing Board and the General Public that the Peoples Valley Fire District Governing Board will hold a Strategic Plan Development meeting on the date and time listed above at 17275 W. Burning Bush Drive, Peoples Valley, AZ. The topics listed, and any variables thereto will be subject to Strategic Plan Development Committee consideration, discussion, approval, or other action. Copies of the Agenda are available at the Peoples Valley Fire Station. If any disabled person needs any type of accommodation, please notify the Peoples Valley Fire District prior to the scheduled meeting time. Members may be participating in all or a portion of the meeting telephonically. The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

- 1. CALL TO ORDER at 1:07 by Ray Raiz**
- 2. PLEDGE OF ALLEGIANCE led by Karl Kennedy**
- 3. ROLL CALL OF COMMITTEE: present - Ray Paiz, Shawn Bomar, Ronnie Hernandez, Pat Martin representing Neil Rifembark, Britteny Dwiggins, James Jacobs**
Absent – Wayne Keller
Public: Karl Kennedy, Jerome Lagacy, Jane Meyers, Captain Alexander Larsen, Lew Theokas
- 4. COMMITTEE REPORTS**
 - A. Mission Committee
 - Britteny Dwiggins made a motion to change the Mission Committee to the Mission Statement Advisory Group.
 - Seconded: BC Ronnie Hernandez
 - Ayes: Ray Paiz, Shawn Bomar, Ronnie Hernandez, Pat Martin representing Neil Rifembark, Grey Stafford, Britteny Dwiggins
 - Nays: 0
 - Abstain: 0

A brief discussion on possible preliminary mission statements and will be looking at more. Statements will be brought back to the next meeting. Looking at other fire department mission statements.
 - Vision Committee
 - BC Ronnie Hernandez made a motion to change the Vision Committee to the Visionary Advisory Group.
 - Seconded: Britteny Dwiggins
 - Ayes: Ray Paiz, Shawn Bomar, Ronnie Hernandez, Pat Martin representing Neil Rifembark, Grey Stafford, Britteny Dwiggins
 - Nays: 0
 - Abstain: 0

The visionary advisory group met on November 7, 2022, and developed five vision statements. They were presented, discussed, and revisions suggested.

1. Peeples Valley Fire District is dedicated and proactive to protect and serve the Weaver Mountains Communities with fire, rescue, and medical advancements.
2. Peeples Valley Fire District will strive to keep personnel up to date with leading-edge technology for fire and medical knowledge to protect and serve the Weaver Mountains Communities today and in the future.
3. Peeples Valley Fire District will honor the past while accelerating our goals to serve and protect the future of our Weaver Mountains Communities.
4. Peeples Valley Fire District is committed to providing excellent fire, rescue, and medical services with professionalism and dedication to our Weaver Mountains Communities.
5. While remembering our humble beginnings we are looking to the future by keeping our Peeples Valley Fire Department personnel highly trained in the advancement of firefighting, rescue, and medical techniques.

Chief's Report on the Development of Core Value

Brittney Dwiggins discussed the purpose of the Core Values.

Chief Bomar presented the core values. They were discussed and revisions were made.

- 1. Integrity**

In all matters, the highest manner of trustworthiness.

- 2. Professionalism**

In our appearance and service while adhering to strong moral and ethical conduct.

- 3. Accountability**

To ourselves, each other, and our citizens by taking ownership of our actions.

- 4. Compassion**

Fostering genuine concern for those who call us and doing everything we can to improve their worst day.

- 5. Commitment**

Give our total best every day:

- 6. Initiative**

Each member to take the leading action to provide the best service and improve one's capabilities as a firefighter.

- 7. Safety**

Ensure our own health as well as the safety of our team and those we serve.

- 8. Humility**

Will be displayed by putting others' needs ahead of our own.

6. ACTION ITEMS

- A. Discussion on SWOT Analysis related to the Fire District in general, begin focus on various components of the district.
 - o Analysis Components:
 - o Financial Administration (Third party accountant, budget, revenues, expenditures, grant, and donations)
 - o Personnel / Staffing (health and safety, training, roster size)

- Asset Management (equipment, PPE, maintenance, replacement)
 - Facilities
 - Succession Planning
 - Community Outreach / Affairs
- B. Discussion/possible action to adopt a Mission Statement for presentation to the District Board.
- C. Discussion/possible action to adopt a Vision Statement for presentation to the District Board.
- BC Ronnie Hernandez made a motion to table B. and C. above to the next meeting.
 - Seconded: Britteny Dwiggins
 - Ayes: Ray Paiz, Shawn Bomar, Ronnie Hernandez, Pat Martin representing Neil Rifenkark, Grey Stafford, Britteny Dwiggins
 - Nays: 0
 - Abstain: 0
- D. Discussion/possible action to Request the Fire Chief present Department Core Values to the District Board.
- Grey Stafford made a motion to present Chief Bomar's core values to the fire board at the regularly scheduled meeting in December and implement them immediately to the staff in the interim.
 - Seconded: Britteny Dwiggins
 - Ayes: Ray Paiz, Shawn Bomar, Ronnie Hernandez, Pat Martin representing Neil Rifenkark, Grey Stafford, Britteny Dwiggins
 - Nays: 0
 - Abstain: 0
- E. Discussion/possible action to develop General Outline for our Strategic Plan. Move to next month's agenda. Ray will present a preliminary template.

7. COMMITTEE MEMBER COMMENTS

- A. Confirm the date for the next Strategic Plan Development Committee Meeting: Thursday, December 15th at 1:00 PM at the Peoples Valley Old School.

8. ADJOURNMENT at 2:38 PM