

BOARD OF DIRECTORS' MEETING MINUTES

Location of Meeting Held: Model Creek School
Wednesday, November 16, 2022, 5:00 PM

1. **CALL TO ORDER:** The meeting was called to order by **Judy Garner, Chairman**, at 5:00 PM.
2. **PLEDGE OF ALLEGIANCE:** Lindon Gareis led the pledge.
3. **ROLL CALL OF BOARD:** x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifenburg
x Wayne Keller
4. **APPROVAL OF MINUTES:**
 - A. Regular Meeting Session 10-19-2022
A motion was made by Phil Lobeck to approve the minutes from the 10-19-2022 Regular Board meeting.
Seconded: Neil Rifenburg
Ayes: x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifenburg, x Wayne Keller
Nays: 0
Abstain: 0
Motion Carried.
5. **CALL TO PUBLIC:** Members of the community in attendance: Shawn Bomar, Lori Bomar, Ray Paiz, Kelley Paiz, Ron Hernandez, Lindon Gareis, Karl Kennedy, Brittney Duggins, Jamie Lagacy, and Charla Jordan.

6. REPORTS AND CORRESPONDENCE

- A. Fire Chief's Report:
Number of Calls:

Month	Mutual Aid	Medical	Fire Vegetation	Fire Structure	Public Assist	MVA*	Total
October	0	7	0	1	1	0	9
November	0	1	0	0	0	0	1

*MVA – Motor Vehicle Accident

**Numbers for the current month are up to the date of the Board Meeting.

- ❖ Grants:
 - Continuing: Hazardous Fuels Reduction Grant HFI-21-307
 - Continuing: HFI-22 – Model Creek 17
 - Continuing: Title 2 Forestry Fee Grant
 - Continuing: Partner Safer Grant W Southern Yavapai Fire
 - Opening: Applied for 8/27/22 Title III Forest Fee Wildfire Prevention Plans – Awarded
 - Applied for 10/07/22 USFDA Wildfire Defense Grant - CWPP
- ❖ Personnel/Training - Currently have 29 personnel (10 of which are EMTs). New Sawyer, EMR Training is in progress, AWIMA – 10 students registered

- ❖ Fuels Reduction – Ronnie Hernandez – mastication behind Model Creek School is almost completed, continuing on Model Creek, finishing Buckhorn by end of the year. Chief – Hand crews have accelerated their production
 - ❖ Firewise Community – Ray Paiz – completed the application for Buckhorn/Legacy Group to be submitted to USA Firewise. Goals – template for other areas, continue fire mitigation, creating benefits of reduced insurance premiums and increased insurance options. Slash work done for the community, will require their involvement via Education.
 - ❖ IROC Status - 20 with 4 engine bosses
 - ❖ Out-of-District Assignments - All crews are back in District.
 - ❖ Apparatus/Equipment - Bush 81 is in the shop.
- B. Report from District Strategic Plan Development Committee - Next scheduled meeting is November 17, 2022, at 1:00 pm at the old Peoples Valley School on Hwy 89. Two advisory groups met informally – Vision Advisory Group will present at the next fire board meeting.
- C. Financial Report: October financials have not been issued.
- ❖ Chief Bomar received a letter from the water company in Peoples Valley.
- D. Auxiliary Report: Meeting held Saturday, Nov. 5th, 2022. Karen Stafford will fill in for President at December's meeting. Financial activity – received a Kroger/Fry's Card for \$25.99. Thank you note sent to Cliff & Jill Sorrells for their donation of a twin bed for Operations. Chris & Karen Powell, from SERVE PV attended, asking for approval to use 501c3 to get a dumpster for the March 25th cleanup, Lindon & Sherry Gareis will host with continental breakfast. Stockings will be given to schoolchildren on Dec. 16th. Santa drive will be on Dec. 17th. Annual Hoedown/Trail Ride dates are set for April 22nd and 23rd respectively. Robert Henry will be asked to do a Cowboy church sermon for the Trail ride on Sunday. Recording Secretary will be sponsoring a family from the school for the Christmas Drive. Next Meeting Date/Time: December 3rd at 9:00 AM at the Fire Station.

7. BUSINESS

- A. Possible action to approve the October 2022 Treasurer's report.
- Neil Rifembark made a motion to table approval of the October Treasurer's report until next month.
 - **Seconded:** Phil Lobeck
 - **Ayes:** x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifembark x Wayne Keller
 - **Nays:** 0
 - **Abstain:** 0
 - **Motion Carried.**
- B. Discussion/possible action to approve the November 2022 Treasurer's Report.
No report at this time.
- C. Possible action to approve November Warrant Requests
- Wayne Keller made a motion to approve November Warrant Requests.
 - **Seconded:** Neil Rifembark
 - **Ayes:** x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifembark x Wayne Keller
 - **Nays:** 0
 - **Abstain:** 0
 - **Motion Carried.**
- D. Discussion- Station Building at Ruger Ranch- Board members received concept drawings. Now waiting on the final engineer drawing and then will be out for bid/quote for building materials.
- E. Discussion/possible action for the transition of Officers elected to begin January 2023.
- Judy Garner reviewed and provided Board Canvas Results from Yavapai county. PVFD Board is required to approve certified results.
 - Lindon Gareis 180

- Dave Schroedl 178
- Neil Rifembark 142
- James Jacob 114
- Blane 110
- Top 3 receiving votes will be transitioned into office effective December 2022. They are required to complete an Oath of Office application, have it signed, notarized, and back to Judy Garner before the December 15th meeting. Judy will sign & send to the Clerk of the Board of Yavapai County Supervisors – Oath of Offices (changes) and certified results of the District election held on November 8, 2022.
- Phil Lobeck made a motion to approve the Election Results.
- Seconded by: Wayne Keller
- **Ayes:** x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifembark x Wayne Keller
- **Nays:** 0
- **Abstain:** 0
- **Motion Carried.**

8. FUTURE AGENDA ITEMS; UPCOMING MEETING DATE

- A. New Business Agenda Item Requests for the next Regular, Workshop, and Other Meetings.
 - a. Discussion/possible action to transition in new officers from Election results.
 - b. Discussion/possible action to approve the November and December 2022 Treasurers Reports
 - c. Discussion/possible action to approve December Warrant Requests
 - d. Discussion/possible action for requests proposed by the Auditors-**set payroll procedures**
 - e. Discussion/Review Report from District Strategic Plan Development Committee
 - f. Discussion/possible action Station Building at Ruger Ranch

The next Regular Board Meeting is scheduled for the new time, day of the week, and location: Thursday, December 15, 2022, at 3:00 PM at old Peoples Valley School.

9. ADJOURNMENT: Judy Garner adjourned the meeting at 5:56 PM.
Respectfully Submitted by: Charla Jordan, Scribe