

*Peeples Valley Fire District
PO Box 936, Yarnell, AZ 85362
17275 W. Burning Bush Drive, Peeples Valley, AZ 86332*

BOARD OF DIRECTORS' MEETING MINUTES

Location of Meeting Held: Model Creek School
18912 Hays Ranch Road

Wednesday, October 19, 2022, 5:00 PM

1. **CALL TO ORDER:** Judy Garner, Chairman, called the meeting to order at 5:01 PM.
2. **PLEDGE OF ALLEGIANCE:** Neil Rifenbark led the pledge.
3. **ROLL CALL OF BOARD:** x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifenbark
x Wayne Keller
4. **APPROVAL OF MINUTES:** Judy Garner read the minutes as they were not distributed prior to the meeting. Minutes are available on the website.
 - A. Regular Meeting Session 09-21-2022
Phil Lobeck made a motion to approve the minutes from the 09-21-2022 Regular Board meeting with noted corrections.
Seconded: Wayne Keller
Ayes: x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifenbark, x Wayne Keller
Nays: 0
Abstain: 0
Motion Carried.
5. **CALL TO PUBLIC:** Members of the community in attendance: Shawn Bomar, Lori Bomar, Ray Paiz, James Jacobs, Ann Jacobs, Ronnie Hernandez, Lindon Gareis, Scott Mayer, Karl Kennedy, Larry Blaine, and Charla Jordan.

Lori Bomar shared the information about the peeplesvalleyfire.org website. It has been updated with a new tab, "Proud to Serve." It is for the Strategic Planning Committee. This is a chance for the community involved. Strategic Planning Committee agendas and meeting minutes will be posted under the Board link. As the Proud to Serve tab is updated, it will include the Mission Statement, Vision Statement, Strategic Plan, and Organizational Chart for the fire department. Lori Bomar will add email contact information for Ray Paiz, Committee Chair, on the Proud to Serve tab. On the Contact tab, there is a section for questions and comments that when submitted go directly to three people for a response: Chief Bomar, Battalion Chief Ronnie Hernandez, and an admin contact. Spread the news to use this site to find current information about our fire district.

Larry Blaine, a community member running for one of the open board positions, introduced himself and shared his qualifications and experience. He also gave testimony to the excellence of timing and efficiency of fire department staff, citing a specific call on September 28, 2022.

Chief Bomar shared that the Firewise event in Prescott was cut short due to rain but PVFD was recognized for setting the bar in providing excellence in firefighting within the wildland-urban interface.

6. REPORTS AND CORRESPONDENCE

A. Fire Chief's Report:

Number of Calls:

Month	Mutual Aid	Medical	Fire Vegetation	Fire Structure	Public Assist	MVA*	Total
September	1	10	0	3	2	1	17
October	0	4	1	0	1	1	7

*MVA – Motor Vehicle Accident

**Numbers for the current month are up to the board meeting date.

❖ Grants:

- Continuing: Hazardous Fuels Reduction Grant HFI-21-307
- Continuing: HFI-22 – Model Creek 17 – start after the first of the year
- Continuing: Title 2 Forestry Fee Grant – Repeater Station
- Continuing: Partner Safer Grant with Southern Yavapai Fire- will be renegotiating the grant budget for its final two years.
- Applied for Title III Forest Fee Wildfire Prevention Plans – funded. Scheduling for the community for work to begin after the first of the year will be communicated via the website.
- Applied for USFDA Wildfire Defense Grant - CWPP

❖ Personnel/Training - Currently have 28 personnel (10 of which are EMTs). The department will be issuing an organizational chart by the November meeting. There are three instructors available for community training offerings: Britteny Dwiggin, Ronnie Hernandez, and new member Alexander Larson

❖ Fuels Reduction – Mastication machine work is in full swing with two members trained & working – Ronnie Hernandez and Mike Harris

❖ IROC Status - 18 now with 2 engine bosses

❖ Out-of-District Assignments - All crews are back in District.

❖ Apparatus/Equipment - Bush 81 is in the shop and will have a full engine replacement. Completion by the end of November 2022. The cost will be ~\$20K.

B. Report from District Strategic Plan Development Committee - First meeting was held on October 18th at the old Peoples Valley school. The district is working on communication with the public and plans on meetings to be held for approximately 1-½ hours. A good exchange between people that attended and discussions were held about the meeting format, plan purpose, SWOT analysis development, dedicated Mission and Vision statements, and development of Core Values. Policies are to be updated and procedures and guidelines are to be developed using a basic plan based on community volume. One goal is to move from being reactive to initiative-taking. Future regularly scheduled meeting locations, dates, and times are to be determined and posted on the website.

C. Financial Report: Chief received & distributed to the board corrected September financials.

D. Correspondence received by the Board:

- ❖ Judy Garner received notice from the elections department about the requirement for one board member to witness the testing of ballot machines. Phil Lobeck attended this testing session. After testing was completed the county sent a list of individuals certifying results.
- ❖ Chief Bomar received a certified letter from the Attorney General's office, giving notice of a complaint filed against the department regarding Open Meetings. The complaint was investigated and determined there was no violation of Open Meeting Rules. The complaint was officially closed by the state.

E. Auxiliary Report: The Oct. 1st meeting summarized: Meeting held Saturday, Oct. 1st, 2022. Items discussed: Santa Claus drive will be held on 12/17, time to discuss this at a later meeting. Every year Russ and Roxi Barringer deliver items to the children in Mexico. This year the Auxiliary will help with the presents. Presents sorted & stockings stuffed will start earlier this year. Toys are donated by the Christmas Angels Program and Toy for Tots. The Auxiliary will donate \$200 to the Christmas Angels Program. 40 cookies were made by various members for the Oct. 8th Town Hall meeting and water was supplied by the Fire Department. Water was supplied by our Fire Department for the Founding Father Fire Wise Festival held in Prescott on Oct. 15th. Bylaws will remain unchanged. Officers report: President Jamie Lagacy: Will our Auxiliary be doing anything to help the people in Yarnell whose house burnt down? Chief Bomar said the Red Cross would be helping them out with anything they need and also let the occupants know to call the fire department for any needed assistance. VP & Recording Secretary had nothing to report. Treasurer – Judy gave a financial report, community rewards received from Amazon Smiles \$86.59. The Health Fair Expo went very well. It was held at the Yarnell Fire Department on Sept. 24th. Thank you, Chris and Angie, for helping out with the food. When all the food arrived at Yarnell Fire Station, Chris and Angie knew just what to do. Next Meeting Date/Time: November 5th at 9:00 AM at the Fire Station.

7. BUSINESS

- A. Possible action to approve the August 2022 Treasurer's report.
- Neil Rifenburg made a motion to approve the September 2022 Treasurer's report.
 - **Seconded:** Wayne Keller
 - **Ayes:** x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifenburg x Wayne Keller
 - **Nays:** 0
 - **Abstain:** 0
 - **Motion Carried.**
- B. Possible action to approve the September 2022 Treasurer's report.
- Neil Rifenburg made a motion to approve the September 2022 Treasurer's report.
 - **Seconded:** Wayne Keller
 - **Ayes:** x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifenburg x Wayne Keller
 - **Nays:** 0
 - **Abstain:** 0
 - **Motion Carried.**
- C. Possible action to approve October 2022 Warrant Requests
- Wayne Keller made a motion to approve October Warrant Requests.
 - **Seconded:** Dave Schroedl
 - **Ayes:** x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifenburg x Wayne Keller
 - **Nays:** 0
 - **Abstain:** 0
 - **Motion Carried.**
- D. Discussion/possible action- additional review requests proposed by the auditors.
- Board member Phil Lobeck was present on October 5th & Ron Hernandez on October 19th for review.
 - Phil Lobeck made a motion to accept an agreement with Semple, Marshall & Cooper as auditors for the coming year.
 - **Seconded:** Wayne Keller

- **Ayes:** x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifenbark x Wayne Keller
- **Nays:** 0
- **Abstain:** 0
- **Motion Carried.**

E. Discussion- Station Building at Ruger Ranch - board members received concept drawings. Ruger Ranch members' meeting sometime in November to review the drawings.

F. Discussion/possible action to change the location day and time of the Fire Board meetings.

- Neil Rifenbark made a motion to approve the change of location, day of the week, and time of the Fire Board meetings. Beginning with the December 2022 meeting, the new location for the meeting will be the old Peoples Valley School at 18205 S. Highway 89, starting at 3 PM on the 3rd Thursday of the month. This will continue until the Model Creek School multipurpose room is repaired.
- **Seconded:** Phil Lobeck
- **Ayes:** x Judy Garner, x Phil Lobeck, x Dave Schroedl, x Neil Rifenbark x Wayne Keller
- **Nays:** 0
- **Absent:** 0
- **Motion Carried.**

8. FUTURE AGENDA ITEMS; UPCOMING MEETING DATE

- A. New Business Agenda Item Requests for the next Regular, Workshop, and Other Meetings.
 - a. Discussion/possible action to approve the November 2022 Treasurer Report.
 - b. Discussion/possible action to approve November Warrant Requests.
 - c. Discussion/possible action for requests proposed by the Auditors - set payroll procedures.
 - d. Discussion/Review Report from District Strategic Plan Development Committee.
 - e. Discussion/possible action Station Building at Ruger Ranch.
- B. The next Regular Board Meeting is scheduled for Wednesday, 11-16-2022, at 5:00 PM at Model Creek School Room #3.

9. ADJOURNMENT: Judy Garner adjourned the meeting at 7:39 PM.

Respectfully Submitted by: Charla Jordan, Scribe