

*Peeples Valley Fire District
PO Box 936, Yarnell, AZ 85362
17275 W. Burning Bush Drive, Peeples Valley, AZ 86332*

**BOARD OF DIRECTORS BUDGET SUBCOMMITTEE MEETING MINUTES
Held at the Fire Station on Wednesday, March 16, 2022, 1:00 pm**

Pursuant to Arizona Revised Statutes (A.R.S. § 38-431.02, notice is hereby given to the members of the Governing Board and the General Public that the Peeples Valley Fire District Governing Board will hold a Budget meeting on the date and time listed above at 17275 W. Burning Bush Drive, Peeples Valley, AZ. The topics listed, and any variables thereto will be subject to Budget Committee consideration, discussion, approval, or other action. Copies of the Agenda are available at the Peeples Valley Fire Station. If any disabled person needs any type of accommodation, please notify the Peeples Valley Fire District prior to the scheduled meeting time. Members may be participating in all or a portion of the meeting telephonically. The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

1. **CALL TO ORDER:** by Wayne Keller at 1:09 PM
2. **PLEDGE OF ALLEGIANCE:** led by _Battalion Chief Ron Hernandez
3. **ROLL CALL OF COMMITTEE:** x Wayne Keller, x Chief Bomar, x Battalion Chief Ron Hernandez, x Ray Paiz, x Neil Rifenbark, x Charla Jordan, x Judy Garner, Absent - Dave Schroedl, Nancy Tschikof, Phil Lobeck
4. **REPORTS**
 - A. Budget completion date: Tentative agenda is due to the county on May 13, 2022.
6. **ACTION ITEMS**
 - A. Discussion of anticipated carryover from FY 2021-2022
 1. On target with a budget of \$80K reserve carryover.
 2. Board reviewing audit report at next Board meeting, March 16, 2022.
 3. Tax burden at 15% for wages started 1/1/2022 not in approved 2021-2022 budget. The budget will be adjusted at Fiscal Year End (FYE).
 4. Budget will be adjusted at Fiscal Year End (FYE) for audit cost and increase in fuel.
 5. In process and ongoing changes in the procedure for accurate completion of time cards, deposits, and warrant requests.
 6. In process and ongoing changes in procedure in recording time worked. IE from paper to ADP clock-in on EE phone. Change over anticipated to be completed by FYE. THIS WILL NOT APPLY to Fuels Grants & Fires: recording of these will remain on paper timesheets due to government requirements.
 - B. Discussion of FY 2022-2023 budget line items
 1. Tax burden at 15% for wages will be incorporated into the next budget.
 2. Budget will include an amount for audit cost and a percentage increase in fuel cost.
 3. Change/Increase in Staffing – 2 positions, intended specifically for weekends and holidays. The minimum wage(s) to fund will be approximately \$112,000 per year based on skill/experience level. These

may be new or current employees. This will be funded in part from a tax increase and the remaining from district service reimbursements. These position titles have not been determined.

4. There will have to be an increase in the property tax rate due to the overall expansion of the department and its services. Chief Bomar will be proposing a new limit on the current tax rate from 2.07 to 2.75, max allowable currently is 3.31.

7. COMMITTEE MEMBER COMMENTS

Set date for next Budget Committee Meeting: Set date for next Budget Committee Meeting: Future meetings, 1:00 PM at Fire Station – April 6th, April 20th, May 11th.

8. **ADJOURNMENT:** by Wayne Keller at 2:36 PM.

Respectfully Submitted,
Charla Jordan, Scribe