

BOARD OF DIRECTORS' MEETING MINUTES
Regular Meeting Minutes from Wednesday, January 19, 2022

1. **CALL TO ORDER:** The meeting was called to order by **Judy Garner, Chairman**, at 4:00 PM.
2. **PLEDGE OF ALLEGIANCE:** The pledge was led by **Jane Meyers**.
3. **ROLL CALL OF BOARD:** **Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl.**
NancyTschikof-Absent.
4. **APPROVAL OF MINUTES**
 - a. Minutes of the Regular Session of 12-19-2021.
Chief Shawn Bomar requested approval of minutes be deferred until they can be re-written to a better format.
A motion was made by **Phil Lobeck** to approve deferring approval of the minutes from the 12-19-2021 Board Meeting until revamped.
Seconded: Dave Schroedl
Ayes: Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl
Nays: 0
Abstain: 0
5. **CALL TO PUBLIC:** Members of the community in attendance: **Lori Bomar, Shawn Bomar, Scott Mayer, Neil Rifembark, Marcie Theokas, Jamie Lagacy, Jane Meyers and Charla Jordan.**

6. REPORTS AND CORRESPONDENCE

A. Fire Chief's Report:

❖ **Number of Calls:**

Month	Number of EMS Calls	Number of Fire Calls	Number of MVA* Calls	Structure	Public Assist
December	6	0	0	0	1
January	9	0	0	0	0

*MVA - Motor Vehicle Accident

**Numbers for the current month are up to the date of the Board Meeting.

❖ **Grants:** Continuing Safer Grant with Southern Yavapai Fire.

Title III Grant for communications needs.

Applied for Title II Grant for cleanup of dead vegetation.

❖ **Personnel/Training:** Currently have 22 volunteers (9 of which are EMTs). No change in training: 10 hours of on-site and 4 hours of online training. The department has posted on the PVFD website a link(quick fill form) for potential Seasonal help. Chief Bomar says there have been several submissions for review.

❖ **Irwin Status:** 12 are available.

- ❖ Apparatus/Equipment: Most apparatus and equipment are operational. The newly purchased chipper is now in service. Tender 81 and Brush 81 are not in service. Chief Bomar will provide a complete list of service vehicles to the board.
- ❖ Wildfire Mitigation: Mitigation efforts are being conducted on private property. The fire danger remains at a moderate level.
- ❖ Update on EMS: Captain Scott Mayer is outdue to illness. Chief Bomar commented COVID cases are up & flu season has arrived. Be safe.

B. Financial Report: December financials were received by the board.

C. Correspondence received by the Board: Judy Garner: 1. IRS Form 8822B (Change of Address) to be completed and sent back, 2. AZ State Unemployment Insurance Rate Notice for 2022 reporting year, 3. Yavapai County Board of Elections - new contract for upcoming Board election. Copies will be sent to board members for review prior to next month's meeting to discuss & sign. If agreed to re-up, a reply must be filed by February 28th, 2022.

D. Auxiliary Report: **Jamie Lagacy** submitted minutes which are summarized below: President and Corresponding Secretary have new officers: Jamie Lagacy and Kelley Paiz. Kelley Paiz has been appointed official photographer. Donations received: \$1,000 received from an anonymous donor for the repeater site, \$400 from Dorothy Harpster for the cargo trailer. Pre-lit Christmas trees have been pledged by Jamie Lagacy. A motion was made & approved for the purchase of a large coffee maker. Discussion held on next year's Christmas Drive, will include dog treats (with owners' permission). Families will be chosen for Christmas gifts & trees. Will not be doing a poinsettia sale as it was not successful this past year. Upcoming scavenger hunt - February 25th - 27th. Hoedown & Trail ride -Most of the food will be made by auxiliary, ribs & chicken will be purchased.

7. BUSINESS

A. Discussion/possible action to approve the December 2021 Treasurer's report.

- **Phil Lobeck** made a motion to approve the November 2021 Treasurers Report.
- **Seconded: Dave Schroedl**
- **Ayes: Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl**
- **Nays: 0**
- **Abstain: 0**

B. Discussion/possible action to approve Warrant Requests including stipend checks and regularly budgeted items.

- **Wayne Keller** made a motion to approve the 12/31 & 1/19 Warrant Requests including stipend checks and regularly budgeted items.
- **Seconded: Phil Lobeck**
- **Ayes: Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl**
- **Nays: 0**
- **Abstain: 0**

Discussion: 12/31 non-payroll payments -Judy asked about 3 checks issued that had not been approved, totaling \$2,531.39. Chief Bomar indicated 2 were for

late invoices from Mountaineire & PV Water, which are regularly budgeted items. The 3rd was a replacement check issued in November that was lost.

C. Discussion/possible action to change regular meeting location and time.

- **Wayne Keller** made a motion to approve the change of regular meeting location and time from the fire station to Model Creek school and time from 4 to 5PM, the 3rd Wednesday of each month.
- **Seconded: Phil Lobeck**
- **Ayes: Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl**
- **Nays: 0**
- **Abstain: 0**

Discussion: Chief Bomar has requested the meeting location to be moved to Model Creek school as the firehouse meeting room is too small. The department has a facility use agreement with the school. Masks will be mandatory & Judy will complete and submit the county change of address form as required. Will push meeting time to 5:00 pm but remain with 3rd Wednesday of each month. The February 16th meeting will be the last one at the firehouse. Beginning with March 16th, the board meetings will be held at Model Creek school.

D. Discussion & action items related to the PFVD website. The new website is up. Peoplesvalleyfire.Org. Chief Bomar showed the website and links to Seasonal applicant interest, Facebook & YouTube, “contact us via email” to Board members. Training videos are posted to YouTube. Wayne Keller will be the board’s email contact Wayne will report website communications at future meetings.

E. Discussion/possible action regarding a Station Building at Ruger Ranch. **Chief Bomar** noted the project has been idle and is requesting one more meeting with all property owners.

F. Discussion about placing a Repeater Station at Ruger Ranch. **Chief Bomar** noted that AZ Airnet will install the antennas & they will have to check on required permits. The two tactical channels have required approval from FCC to be operational. The repeater stations should be up and running by March 2022.

8. **FUTURE AGENDA ITEMS; UPCOMING MEETING DATE**

- A. New Business Agenda Item Requests for next Regular, Workshop, and Other Meetings.
- Discussion/possible action Worker compensation rates.
 - Discussion/possible action of Change in Bylaws.
 - Discussion/possible action Board Elections Contract.
- B. The next Board meeting is scheduled for Wednesday, 2-16-2022, at 4:00 PM.

9. **ADJOURNMENT:** Judy Garner adjourned the meeting at 5:31 PM.

Respectfully Submitted by: Charla Jordan, Scribe