

Peeples Valley Fire District
 PO Box 936, Yarnell, AZ 85362
 17275 W. Burning Bush Drive, Peeples Valley, AZ 86332
BOARD OF DIRECTORS' MEETING MINUTES
 Location of Meeting Held: Old Peeples Valley School
 18205 S. Highway 89, Peeples Valley, AZ
Thursday, April 20, 2023, 3:00 PM

1. **CALL TO ORDER:** Phil Lobeck, the Clerk, called the meeting to order at 3:00 PM.
2. **PLEDGE OF ALLEGIANCE:** The pledge was led by Lew Theokas.
3. **ROLL CALL OF BOARD:** Neil Rifenbark, Phil Lobeck, Wayne Keller, James Jacobs (via phone)

4. **APPROVAL OF MINUTES**

Regular Session 03-16-2023
 Special Session 04-05-2023

Neil Rifenback made a motion to approve the minutes from the March 16, 2023, board meeting.

Seconded: Wayne Keller

Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck

Nays: 0

Abstain: James Jacobs, as he was not a board member in March

Neil Rifenback made a motion to approve the minutes from the March 16, 2023, board meeting.

Seconded: Phil Lobeck

Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck

Nays: 0

Abstain: James Jacobs was not at the special meeting.

5. **CALL TO PUBLIC: none**

Members of the community in attendance: **Lori Bomar, Shawn Bomar, Ray Paiz, Ann Jacobs via phone, and Lew Theokas.**

6. **REPORTS AND CORRESPONDENCE**

A. Fire Chief's Report:

❖ Number of Calls:

Month	Number of EMS Calls	Number of Fire Calls	Number of MVA* Calls	Structure	Public Assis t
March	7	1	2	0	0
April	6	0	0	0	1

*MVA – Motor Vehicle Accident

**Numbers for the current month are up to the date of the Board Meeting.

❖ Grants:

- Continuing Safer Grant with Southern Yavapai Fire.
- Continuing Title III Grant for community slash program.
- Finished Hazardous Fuels Reduction Grant HFI-21-307.
- Continuing Hazardous Fuels Reduction Grant HFI-22-312.
- Applied for Homeland Security Grant for communications.

❖ Personnel/Training: Currently have 23 personnel (8 EMTs, 3 EMRs). Asset management for

Ops moves forward with migrating hard copy inventories to Image Trend.

- ❖ IROC Status: 16 are available. Currently, two are on fire assignment with T81.
- ❖ Apparatus/Equipment: all operational
- ❖ Wildfire Mitigation: continuing with over 144 acres complete. AZDFFM sent out a mitigation project map that includes over 3,000 acres adjacent to both Peeples Valley and Rugar Ranch. Lew Theokas is working on the slash program and address posts. Ray Paiz applying for HFI-23 for Buckhorn Legacy Loop Firewise community.

B. Report from District Strategic Plan Development Committee:

Two months in a row now that there has not been a quorum at the meetings.

C. Financial Report: none, expenditure report only

D. Correspondence received by the Board:

- ❖ Letter of intent for a vacancy on board from Scott Mayer.
- ❖ Custodial letter from Chase Bank.

E. Auxiliary Report:

We held our April meeting on Saturday, April 1st, @ 9 AM.

Our Hoe Down is coming up this Saturday from 3-6 PM at Model Creek School (outside). Tickets are still available (see Marcie Theokas for tickets), so we hope to see you all there.

As a reminder, the price for the HoeDown is \$20/pp; Chicken, Ribs, potato salad, cobbler & fun at Model Creek School from 3 PM to 6 PM; Silent auction, music, and fun! Please join us and help spread the word!

Trail ride update: Unfortunately, due to it being an apparently popular weekend, we voted to cancel/postpone the ride due to low registration numbers. We think we might try again in the fall. With the HoeDown event this Saturday, we will not be providing lunch for the Department training, but hope to do so for their May training on 5/20.

Marcie Theokas is collaborating with Linda in Yarnell with regard to the anniversary of our 19 coming up on June 30th.

The next meeting will be May 6 @9AM @ Station 81.

Submitted by: Karen Stafford, PVFD Auxiliary President 4.20.23

7. BUSINESS

- Neil Rifenbark made a motion to change the order of the agenda by moving K, L, and M before A.
- **Seconded: Phil Lobeck**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck**
- **Nays: James Jacobs**
- **Abstain: 0**

A. Discussion/possible action to approve district fire board officers: Chairperson, Clerk, and Treasurer.

- **Wayne Keller** made a motion to approve district fire board Chairperson – Neil Rifenbark.
- **Seconded: Phil Lobeck**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs**
- **Nays: 0**
- **Abstain: 0**
- **Neil Rifenbark** made a motion to approve district fire board Clerk – Phil Lobeck.
- **Seconded: James Jacobs**

- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs**
 - **Nays: 0**
 - **Abstain: 0**
 - **Neil Rifenbark** made a motion to approve district fire board Treasurer – Wayne Keller.
 - **Seconded: Phil Lobeck**
 - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs**
 - **Nays: 0**
 - **Abstain: 0**
- B. Discussion/possible action to approve board members to deposit bi-weekly payroll checks.
No action – someone from the board will take the check.
- C. Discussion/possible action to approve the March 2023 Treasurer’s Report.
No report.
- D. Discussion/possible action to approve April Warrant Requests.
- **Phil Lobeck** made a motion to approve the April Warrant Requests.
 - **Seconded: Neil Rifenbark**
 - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs**
 - **Nays: 0**
 - **Abstain: 0**
- E. Discussion/possible action to approve the tentative budget submitted by the board-appointed budget committee for submission to the county for FDAT calculation purposes.
- **Neil Rifenbark** made a motion to approve the tentative budget submitted by the board-appointed budget committee for submission to the county for FDAT calculation purposes.
 - **Seconded: Wayne Keller**
 - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs**
 - **Nays: 0**
 - **Abstain: 0**
- F. Discussion/possible action status on Station Building at Ruger Ranch.
Engineering was paid for with donations. Working on a grant with AzDFFM for the building.
- G. Discussion/possible action to hire the James Vincent Group (JVG) for accounting services.
- **Neil Rifenbark** made a motion to table item G.
 - **Seconded: Wayne Keller**
 - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs**
 - **Nays: 0**
 - **Abstain: 0**
- H. Discussion/possible action for compensation to the property owner for the Repeater Station.
Temporary use only – no compensation needed
- I. Discussion/possible action on strategic planning committee absenteeism
- **Phil Lobeck** made a motion to relieve BC Hernandez from duties on the strategic planning committee.
 - **Seconded: Wayne Keller**

- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs**
- **Nays: 0**
- **Abstain: 0**

J. Discussion/possible action on confirmation on how FC82 will be on the books as a sale.

- **Phil Lobeck** made a motion to table item J.
- **Seconded: Wayne Keller**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs**
- **Nays: 0**
- **Abstain: 0**

K. Discussion/possible action to review letters of intent for an open board position.

The letter was read to the board and the public.

L. Possible vote to go into executive session pursuant to A.R.S. §38-431.03(A)(1) in regard to the appointment of a governing board member. The Governing Board may vote to convene in executive session, which will not be open to the public, pursuant to A.R.S. §38-431.03(A)(1) in order to permit the Governing Board to discuss or consider the appointment to any public body.”

- **Neil Rifenbark** made a motion **not** to enter into an executive session.
- **Seconded: Wayne Keller**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, James Jacobs**
- **Nays: 0**
- **Abstain: 0**

M. Discussion/possible action to appoint a new board member.

- **Neil Rifenbark** made a motion to appoint Scott Mayer as a new board member.
- **Seconded: Wayne Keller**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck**
- **Nays: James Jacobs**
- **Abstain: 0**

8. **FUTURE AGENDA ITEMS; UPCOMING MEETING DATE**

A. New Business Agenda Item Requests for the next Regular, Workshops and Other Meetings.

B. The next Board meeting is scheduled for Wednesday, 05-18-2022, at 3:00 PM.

9. **ADJOURNMENT: Phil Lobeck** adjourned the meeting at 4:23 PM.

Respectfully Submitted by: Lori Bomar, Administration