

*Peeples Valley Fire District
PO Box 936, Yarnell, AZ 85362
17275 W. Burning Bush Drive, Peeples Valley, AZ 86332*

**BOARD OF DIRECTORS BUDGET SUBCOMMITTEE MEETING MINUTES
Held at the Fire Station on Wednesday, April 6, 2022, at 1:00 pm**

Pursuant to Arizona Revised Statutes (A.R.S. § 38-431.02, notice is hereby given to the members of the Governing Board and the General Public that the Peeples Valley Fire District Governing Board will hold a Budget meeting on the date and time listed above at 17275 W. Burning Bush Drive, Peeples Valley, AZ. The topics listed, and any variables thereto will be subject to Budget Committee consideration, discussion, approval, or other action. Copies of the Agenda are available at the Peeples Valley Fire Station. If any disabled person needs any type of accommodation, please notify the Peeples Valley Fire District prior to the scheduled meeting time. Members may be participating in all or a portion of the meeting telephonically. The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

- 1. CALL TO ORDER:** by Wayne Keller at 1:16 PM
- 2. PLEDGE OF ALLEGIANCE:** led by Wayne Keller
- 3. ROLL CALL OF COMMITTEE:** x Wayne Keller, x Chief Bomar, x Battalion Chief Ron Hernandez, x Ray Paiz, x Neil Rifenburg, x Charla Jordan, x Nancy Tschikof, x Dave Schroedl, Absent - Judy Garner
- 4. REPORTS**
 - A. Budget completion date: tentative May 13, 2022
- 5. ACTION ITEMS**
 - A. Discussion of anticipated carryover from FY 2021-2022
 1. Due to new payroll requirements the expected carryover may be lower.
 - B. Discussion of FY 2022-2023 budget line items
 1. Tax burden of 10% for wages will be incorporated into the next budget.
 2. Budget will include increased amounts for audit costs and a percentage increase in fuel costs.
 3. Change/Increase in Staffing – 2 positions, working 2-24/7 shifts intended specifically for weekends and holidays. The minimum wage(s) to fund will be approximately \$130,000 per year based on skill/experience level. This amount has been adjusted from the last budget meeting.
 4. There will have to be an increase in the property tax rate due to the overall expansion of the department and its services. Chief Bomar will be proposing a new limit on the current tax rate from 2.07 to 3.01, max allowable currently is 3.31.
 5. Much of the discussion revolved around terminology and further explanation of budget line items, summarized below.
 - a. Service & Grant Revenues
 - i. Fuels Reduction – Property Owner work done upon request
 - ii. State Forestry CRFA – Out of District work
 - iii. HFI 21-307 – 2 Years, 10% In-Kind match, cost recovery only
 - iv. HFI 22 – 1 Year, Machine work projects – Fuel
 - v. Title 2 Forestry Fee - 10% In-Kind match, Forestry Health
 - vi. Title 3 Forestry Fee – Smaller needs, Equipment

- b. Costs
 - i. Administration Operations: Contracted Administration Services amount changed to \$7,500 from \$5,000
 - ii. Communications
 - a. 4 Portable Radios Purchase
 - b. 2 Vehicle Radios Purchase
 - iii. Community Outreach
 - a. Fire Prevention Week – held in the Fall
 - iv. EMS Expenses
 - a. Training amount changed to \$5,250 from \$2,500
 - v. Equipment Operations
 - a. Fuel amount changed to \$6,000 from \$5,000
 - vi. HFI 21-307
 - a. Equipment Fuel used mainly between Oct-Apr.
 - vii. Insurance
 - a. PCL – Auto/Liability
 - viii. Staff Overhead Expenses
 - a. Workers Compensation Insurance probable increase
 - ix. Suppression Resources
 - a. Hydrant, New Construction – 1
 - b. Resource Improvement Reserve

6. COMMITTEE MEMBER COMMENTS

Set date for next Budget Committee Meeting: Set date for next Budget Committee Meeting: Future meetings, 1:00 PM at Fire Station – April 20th and May 11th.

7. ADJOURNMENT: by Wayne Keller at 3:50 PM.

Respectfully Submitted,
Charla Jordan, Scribe