

**BOARD OF DIRECTORS' MEETING MINUTES**  
**Regular Meeting Minutes from Wednesday, December 15, 2021**

1. **CALL TO ORDER:** The meeting was called to order by **Judy Garner, President**, at 4:00 PM.
2. **PLEDGE OF ALLEGIANCE:** The pledge was led by **Neil Rifenbark**.
3. **ROLL CALL OF BOARD:** **Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl, Nancy Tschikof**.
4. **APPROVAL OF MINUTES**
  - a. Minutes of the Regular Session of 11-17-2021.  
A motion was made by **Phil Lobeck** to approve the minutes from the 11-17-2021 Board Meeting.  
**Seconded: Dave Schroedl**  
**Ayes: Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl, Nancy Tschikof**  
**Nays: 0**  
**Abstain: 0**
5. **CALL TO PUBLIC:** Members of the community in attendance: **Lori Bomar, Shawn Bomar, Scott Mayer, Neil Rifenbark, Ray Paiz, Kelley Paiz and Charla Jordan**.

**6. REPORTS AND CORRESPONDENCE**

**A. Fire Chief's Report:**

❖ **Number of Calls:**

Month	Number of EMS Calls	Number of Fire Calls	Number of MVA* Calls	Structure	Public Assist
November	8	2	1	0	0
December	4	0	0	0	1

\*MVA - Motor Vehicle Accident

\*\*Numbers for the current month are up to the date of the Board Meeting.

- ❖ **Grants:** Continuing Safer Grant with Southern Yavapai Fire. AFG Grant may be applied for a new Truck/Recuse Unit. Title III Grant to cover our communication needs has been awarded and fully funded for \$11,838. The application for the Healthy Forest Funds (\$48K) is still pending; these funds will be used to remove vegetation debris and dead trees.
- ❖ **Personnel/Training:** Currently have 22 volunteers (9 of which are EMTs). Training continues with 10 hours of on-site training and 4 hours of online training.
- ❖ **Irwin Status:** 12 are available.
- ❖ **Apparatus/Equipment:** Most apparatus and equipment are operational. Tender 81 is not in service as it is currently being refurbished. The newly purchased chipper and truck are not yet in service. A Ford Expedition has been located and is in process of being purchased.
- ❖ **Wildfire Mitigation:** Mitigation efforts are being conducted on private property. The

fire danger is at a moderate level. The priority is taking care of previously mitigated properties that experienced vegetation death.

- ❖ Additional Hydrants. Once the two new hydrants get installed, a new ISO status will be requested by the PVFD. The Mountain Aire and Yarnell Water Company are taking care of this effort. Logan Mini Storage on Highway 89 (near the old schoolhouse) is installing a 5,000-gallon water storage tank on their property.
- ❖ Update on EMS: Virtual ER - PVFD will be going to contracted medical direction; PCR's will be completed electronically. Scott Mayer commented referencing the medical situation that COVID cases are up. Be safe.

B. Financial Report: November financials were received.

C. Correspondence received by the Board: None received.

D. Auxiliary Report: **Marcie Theokas** reported the following:

- Plaque for Miles Garcia was displayed.
- Tamra Hernandez & the Venables made donations to the Santa run! The Santa Run is on December 18<sup>th</sup>. It has been expanded to include stockings and gifts dinners for 4 families. Thanks to Santa, Mrs. Claus, Lani Beyle, Chris McCawley, and all others for making the Run happen and visiting the children!
- Donation from Amazon Smile was received.
- Poinsettias were delivered, either directly to buyers or the Fire station for pickup. The original plan to have plants available for pickup/sale at the Yarnell Community Center was canceled due to weather.
- Brian Lathrop has obtained a contact for a stable for the horseless riders participating at the Spring Hoedown and Trail ride. Pertinent information has been passed along. Auxiliary is now waiting to hear back if they can and will accommodate.
- New business, Judy Garner provided an idea for a PV Area Scavenger Hunt Fund Raiser. Sounds fun, more later.
- The Bomar's will be hosting the annual Fire Family Christmas party on December 18<sup>th</sup>.

## 7. BUSINESS

A. Discussion/possible action to approve the November 2021 Treasurer's report.

- **Phil Lobeck** made a motion to approve the November 2021 Treasurers Report.
- **Seconded: Dave Schroedl**
- **Ayes: Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl, Nancy Tschikof**
- **Nays: 0**
- **Abstain: 0**

B. Discussion/possible action to approve Warrant Requests including stipend checks and regularly budgeted items.

- **Wayne Keller** made a motion to approve the Warrant Requests including stipend checks and regularly budgeted items.
- **Seconded: Phil Lobeck**
- **Ayes: Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl, Nancy Tschikof**
- **Nays: 0**
- **Abstain: 0**

- C. The ADP proposal submitted by Chief Bomar to the Board for review at the end of November was formally approved on December 15<sup>th</sup>, 2021. Chief Bomar signed the contract on December 16<sup>th</sup>, 2021. January 14<sup>th</sup>, 2022 should be the first check date with ADP.
- D. Discussion & action taken to 1. Agree to Bi-Weekly payments, 2. Approve Warrant Requests “After the Fact” of them being issued, beginning with the first payroll cycle of the year, and 3. Shawn Bomar (primary) and Ronnie Hernandez (secondary) are authorized to approve/submit payroll for PVFD prior to Board approval.
- Nancy Tschikof made a motion to approve the 3 items listed above
  - **Seconded: Wayne Keller**
  - **Ayes: Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl, Nancy Tschikof**
  - **Nays: 0**
  - **Abstain: 0**
- E. Discussion & action items related to the PFVD website. The new website is almost complete. Chief Bomar will send website link to Board members for preview & comments. Judy Garner will send in PDF format historical meeting notes/minutes and budgets to Lori Bomar for posting. Members’ photographs will be taken & posted on the website.
- F. Discussion/possible action regarding a Station Building at Ruger Ranch. **Chief Bomar** noted the application was submitted. Ongoing discussion with Ruger Ranch POA for the possibility that it should be more than a two-bay-only structure.
- G. Discussion about placing a repeater station at Ruger Ranch. **Chief Bomar** noted that the station may be all solar with battery backup. The two tactical channels will reach from Skull Valley to Yarnell. The project is funded through district services and the Title III grant previously mentioned.

**8. FUTURE AGENDA ITEMS; UPCOMING MEETING DATE**

- A. New Business Agenda Item Requests for next Regular, Workshop, and Other Meetings.
- Discussion/possible action website update.
  - Discussion/possible action Station Building at Ruger Ranch.
  - Discussion/possible action Repeater Station at Ruger Ranch.
  - Discussion/possible action change of meeting location & time.
- B. The next Board meeting is scheduled for Wednesday, 1-19-2022, at 4:00 PM.

**9. ADJOURNMENT:** Judy Garner adjourned the meeting at 4:46 PM.

**Respectfully Submitted by: Charla Jordan, Scribe**