



**Peoples Valley Fire Department  
Corporation and Auxiliary**

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[www.peoplesvalleyfire.org](http://www.peoplesvalleyfire.org)

**Monthly Auxiliary Meeting Minutes**

July 6, 2024, 9:00AM

Attendees: Karen Stafford, Angie Davis, Judy Garner, Kelley Paiz, Angie Weishaar, Sue Bernard, Lani Beyle, Lori Bomar, Shawn Bomar, Sue Dickerson, Gale Henry, Chris McCawley, Jane Meyers, Ray Paiz, Lisa Pierce, Neil Rifenbark, Jackie Stephens, Marcie Theokas; Guest: Lew Theokas

1. Call to Order by Karen Stafford at 9:00 AM
2. Pledge of Allegiance led by Lew Theokas
3. Introduction of guests and officers. New member Lisa Pierce. Angie Davis read the corporate objectives to the group. Welcome Lisa!!
4. Motion to approve the minutes from June with corrections was made by Kelley Paiz, seconded by Lani Beyle. Approved unanimously with Judy Garner, Sue Bernard, Gale Henry, Lisa Pierce, Neil Rifenbark, and Marcie Theokas abstaining.
5. Motion to approve the Treasurer's Report was made by Kelley Paiz, seconded by Lani Beyle. Approved unanimously
6. Collection of Dues: \$5; Lisa Pierce
7. Officer Reports:

- President: Due to the Regional Facility and other grant funding, key decisions with regard to funding may need to be made more quickly, rather than waiting until a membership meeting.

Motion to allow for the issuing of checks as follows: <\$500 need receipt only, \$501-\$3000 need approval of 1 officer only, \$3001-\$10,000 need approval of 2 officers only, and over \$10,000 requires the approval of the membership; was made by Lori Bomar, seconded by Marcie Theokas. Approved unanimously.

Karen Stafford also thanked the events committee for great training lunches, the group who provided cupcakes for the July 4<sup>th</sup> event, and the Grants Committee for their efforts.

- VP: no report
- Recording Secretary: Please be sure to update the membership list being passed around.

Judy Garner also thanked the group who worked the June 30 Remembrance Event.

- Corresponding Secretary: Kelley Paiz read the thank you card from Battalion Chief Ron Herandez for the baby things gifted by the Auxiliary to his family.
  - Treasurer: No Report
8. Discussion to Amend Bylaws to include committee roles. Karen Stafford proposed adding to Article IX of the Bylaws to clarify the role of committees. After some discussion the following were proposed:

Current Article IX – Committees: Section 1: All committees shall be appointed at the discretion of the Board of Directors.

Proposed Additions to Article IX – Committees: Section 2: Our committees are empowered to discuss ideas, make recommendations, and provide updates to the Board, as well as act on approved activities that fall within their focus and budget. Section 3: Committee reports during monthly meetings should be limited to necessary updates, recommendations, volunteer support needed, and needed approvals. Section 4: Committees shall include at least one member of the Board of Directors who will act in an advisory role.

The possible bylaws change was then tabled so that members could make additional suggestions. Suggestions from the members should be forwarded to Karen for her to compile new wording for the bylaw change. She will need any suggestions by July 19.

#### **Committee Reports:**

#### **9. Community Outreach & Membership Committee (Judy, Jane, Lori, Kelley, Ray, Bethany, Sue D, Lisa)**

- Christmas Elf Program – Judy Garner will call meeting to discuss the possible options for who should receive gifts, how, when, and where the gifts could be delivered, and outside resources for and budget options for obtaining the gifts. If any members not on the committee would like to participate in the discussion let her know.
- Jane Meyers turned in additional funds received to support the PVFD history Book second volume. More to come as the project progresses.
- Standard Operating Procedures Manual – Lisa Pierce has joined the committee with the suggestion of creating a procedures manual. This will be advantageous since our scope has expanded exponentially in the last year! Judy will call a meeting for the beginning of this effort. Again if any members not on the committee want to participate, let her know.
- Some of our new members need T-Shirts. As of the meeting the list is Lisa Pierce, Sue Dickerson, Jackie Stephens, and Neil Rifembark. Judy Garner will contact the company that supplied the current shirts and find out the options and cost for the shirts. If any other members do not have a shirt, let her know.

#### **10. Grants & Funding Committee (Ray, Kelley, Angie D, Angie W, Judy, Chief Bomar, Lori, Neil, Karen, and Britteny (Ops))**

- The Grants Committee has applied to Healthy Forest Initiative (through the Department of Forestry & Fire Management) for two mitigation grants for \$100,000 each to establish fuel breaks in Peoples Valley and Ruger Ranch. Notification of award status should be received by September or October.

- The Committee is preparing to submit an application to the Diamondback Foundation for a \$5000, no match, grant for fire education or Operations/Medical supplies.
- At the end of August, the 100 & Change grant submission (focused on supporting under-served, rural communities) will open up. This is offered through MacArthur Foundation. We are also researching grant opportunities with the Forever Giving philanthropic organization.

## 11. Events Committee (Lani, Jane, Dick, Chris, Sue B, Bethany, Marcie, Karen, Pam, Gale, Angie D)

The combination Weaver Mountains Fest/Back to School event planning has started. The event which will be held indoors/outdoors at Model Creek School will be 8/24 9:00am – 2:00pm. The notes from the June 18<sup>th</sup> committee meeting are attached to these minutes. The committee will meet again on July 19<sup>th</sup> to determine the food cost (note: there will also be a \$75 cost for the custodian), how the collection of school items will be handled, and an individual is needed to coordinate kids games (if anyone wants to volunteer, contact Marcie Theokas). Jane Meyers is coordinating the vendors – to date only 4 have signed up, and Marcie is sending information to last years vendors. Dick Meyers is coordinating the car show. Jane created a flyer which is posted to the website. The posting will be done as soon as possible as follows (this is the same list as the Bingo in January):

Community Center, Post Office, Library & FAB (Judy G.)	PV Bulletin Board (Lori)
Congress & North Ranch (Need a volunteer here)	Presb. Church (Marcie)
Dollar General (Kelley)	Ranch House (Lani)
Emporium (Marcie)	Ruger Ranch Bulletin Board & email list (Karen)
Feed Store (Kelley)	School (Lori-2)
Gilligan's (Lani-2)	Skull Valley (Lani-2)
Glen Ilah (Lani)	T-Bird (Lori)
Hardware Store (Lani)	Wilhoit (Lani-3)
Lighthouse Church (Marcie)	Yarnell Bulletin Board, Community Center, Library, Post Ofc (Judy G.)
MountainAire (Lani)	Yarnell Fire (Lani)
Muleshoe (Kelley)	
Facebook PV/Community Calendars & Sites (Kelley/Judy)	

If you know of any other possible places to post please do so. If you are unable to post in any of these places let Judy know, or are unable to print the poster from the website, contact Judy and she will print and get them to you.

- Weaver Mountains Health Initiative EXPO will be held September 21<sup>st</sup>. Chris McCawley explained that we have been asked to provide sack lunches and have been given a \$500 budget from them for the lunches. Help will be needed on September 20<sup>th</sup> to pack the lunches. Further information and a sign-up sheet for volunteers will be given at the August meeting.
- July training lunch: 7/20: Chili dogs have been requested. Gale Henry volunteered to make chili, Angie Davis volunteered to make dessert.

## 12. Weaver Mountains Regional Facility & Property Committee:

- The property has been cleared and the fenced and cattle guards have been installed.
- Progress is moving forward slowly.
- The next committee meeting will be July 26<sup>th</sup> at 3 PM.

**13. Additional Comments**

Judy Garner requested copies of Committee meeting notes to attach to the agenda/minutes so all members will be familiar with what is going on.

**14. Announcements – none**

**15. Next Meeting Date/Time: Saturday, August 3, 2024, 9AM** at Model Creek School

**16. Adjournment** - Motion to adjourn was made by Marcie Theokas, seconded by Lani Beyle. Approved unanimously. Meeting was adjourned at 10:29.