



**Peoples Valley Fire Department
Corporation and Auxiliary**

P.O. Box 936, Yarnell, AZ 86362

17275 W. Burning Bush Dr., Peoples Valley, AZ 86332

www.peoplesvalleyfire.org

Monthly Auxiliary Meeting

February 3rd, 2024, 9:00 AM

1. **Call to order by: Karen Stafford** _____ **Time: 9:02 am** _____ **Place: Station 81**
2. **Pledge of Allegiance, led by Kelley Paiz**
3. **Attendees:** Sue Bernard, Chief Shawn Bomar, Lori Bomar, Angie Davis, Jim Kellman, Pam Kellmann, Jane Meyers, Kelley Paiz, Ray Paiz, Karen Stafford, Jackie Stephens, Bethany Strickland via online, Lew Theokis, Angie Weishaar
4. **Reading of Corporation Objectives by: Angie Davis;** Introduction of officers, attending members, and guests: **Brian Latham – guest from WMRFPC**
5. **Collection of dues: no dues collected**
6. **Approval of the minutes from previous meeting:**
 - a) Motion to approve amended minutes by: **Lori Bomar** _____ Second by: **Angie Davis**
Vote: **yay: 14 nay: 0 Abstained: 1** Names that abstained: **Ray Paiz**
7. **Approval of the Treasurer's Report (including any Community Rewards):**
 - b) Motion to approve by: **Kelley Piaiz** _____ Second by: **Angie Davis**
Vote: **yay: 15 nay: 0 Abstained: 0**
8. **New Business Accounting:**
 - a) Janitorial expense at \$25/hour. Billed 1.5 hours – total payment to Yarnell Elementary School District updated to \$37.50. (Jimmy)
Motion to approve by: **Kelley Piaiz** _____ Second by: **Angie Davis**
Vote: **yay: 14 nay: 0 Abstained: 1** Names that abstained: **Lori Bomar**
 - b) Janice & Ed donated to the Chili Bingo event for \$100. Kelley to send a thank you.
 - c) Update and receipt needed for Tom Young. \$390 cash donation to the WMFF when change was needed for the booths. Cash donation receipt delivered to Tom.
 - d) AZ Airnet installed at the Historic School. The Fire Department paid \$69 for the first month and the installation fee. Donation bucket at the Historical School to help offset the costs to the Department.
 - e) \$130.48 to Life Assist for medical supplies.
 - f) \$143.72 from the operations budget for address posts (8 posts for 16 installations)
9. **Committee Updates:**

Community Outreach & Membership Committee:

 - a) **New website design process update:**
 - i. See the beta version at: <https://peoplesvfd.specialdistrict.org>
 - ii. Website targeted go-live date: 02/20/2024
 - iii. Lori took us on a quick tour of the new webpage. The Auxiliary page will have links to join the Auxiliary, which will generate an email for outreach. The tab will also include the new DONATE button tied to accounting codes for community donations.
 - iv. Some bugs are still being worked through before launch, but feel free to poke around and let Lori know if there are any issues.

- v. Discussion around what the Auxiliary would like to see on our page.
- vi. Further discussion regarding posting agendas and minutes linked to our calendar. Given our movement forward on the multi-purpose space, the Chief suggested the visibility to the community is in our best interest – the group agreed. Bethany made the point that when we share our activities, we can generate new memberships.
 - a. Group discussion regarding posting going forward versus posting older agendas and minutes – the decision was made to post back to December when the discussion regarding the land procurement started.
 - b. Karen suggested that we establish protocols for posting materials. Lori suggested posting agendas to the website at least 24 hours before the meeting.
Motion to establish posting protocols by: **Lori Bomar** Second by **Angie Davis**
Vote: **yay: 15 nay: 0** Abstained: **0**
 - c. To meet these criteria, members shall submit agenda items to Lani by the Thursday prior to the meeting, which will allow Lani to get the agenda to Karen and then to Lori Thursday evening for posting. Members will be responsible for accessing the information. Bethany asked for clarification regarding additions to the agenda after Thursday, and Karen responded that additions not included in the agenda would be handled as new business at the meeting.

b) New Auxiliary brochure & application

Jane will take on the 2024 updates to the Auxiliary brochure. Karen will provide Jane with the most recent brochure. Chief Bomar suggested that instead of incurring printing costs, we print the brochure on demand through the station and post it on the website. Thank you, Jane!

c) Upcoming Events:

- i. **Peoples Valley Serve Day** on April 6, 2024, 8:00 – 2:00
Auxiliary is a sponsor of the event. See details at www.pvserveday.com. Kelley will inquire for more details and discuss how to partner/contribute at the March meeting. Firewise will piggyback on the event as well. Spread the word to neighbors and friends! Let's make this event meaningful for our PV community! Sign up on the website to request help or to volunteer.
- ii. **Earth Day & Fire Expo** on April 20th Prescott Courthouse.
Weaver Mountains Firewise will be participating with a booth and trailer. We will need volunteers. Great event with lots of exposure. Ray Paiz will lead participation with more to discuss at the March meeting. Lori and Kelley to talk through SWAG for events after an inventory of existing items.
- iii. **Petey's Playhouse Fish Bake** is scheduled for the evening of April 20th.
- iv. **Dewey Humbolt Firewise** event on May 4th
"May the 4th Be with You" is looking for kids to compete in a Firewise-themed art contest with a chance to win \$100 and have their art published in the calendar. Let's help get the word out! We will need volunteers on the event day, so there are plenty of opportunities to get involved!
- v. **Yarnell Dayz** is scheduled for May 18th. We will need to discuss participation and how/if we want a presence at the March or April meeting.

- vi. **Weaver Mountains Health Initiative** will also host an area clean-up day in March with dumpsters. Lori will check the date, and Frances Lechner is the contact for the event.

Events Committee:

a) **Multi-Agency Wildland Training** on February 17th Multi-Agency Wildland Training at Model Creek School. Chief Bomar anticipates 50 attendees. Angie D to coordinate 8AM continental breakfast and pulled pork sandwiches, chips, coleslaw, cookies/brownies for lunch at noon.

b) **Operations Training Day 2/24**

Angie D will coordinate lunch at noon for 20 attendees (11 am set up), and we'll carry over the pulled pork lunch from the Wildland group (with RANCH DRESSING 😊) Thank you to Dick and Jane who will be there to serve root beer floats. May need volunteers willing to assist!

c) **Chili Bingo Event Debrief – Successful event! A couple of items to consider:**

- i. Sign up for food must be a minimum of 30 servings. We went down to the last bean on chili and had no left-over cobbler.
- ii. Need to prep more coffee for events – better to have too much than not enough. Will also serve caffeinated along with decaf.
- iii. Discuss further the crowd who wants seconds/thirds when we have outstanding tickets not served.
- iv. Discuss the possibility of quarterly/monthly community events. There are challenges around BINGO, but perhaps other game night/dinner events.

Fantastic job by all!

d) **Hoe Down Event**

Discussed May 11th date. Will need to verify availability and support. We are looking for someone to take the lead coordinator role for the event! A draft of the Event Checklist is attached. We will discuss this in March.

Grants & Funding Committee:

a) Update on the “Donate” button: Moving forward with Adam at National Bank AZ. Have the card reader ordered and coming to the FD. Will have to donate button ready for the webmaster on the new website page.

b) Pursuit of grant opportunities: Auxiliary is now registered with CyberGrants and Grantinterface to find more opportunities. Corporation objectives may need to expand to allow for grant qualification. The committee will meet at the Paiz residence (thanks, guys!) for further discussion and recommendations to the group.

c) The Chief has had some encouraging conversations with Deborah Bateman at National Bank AZ regarding support for the regional multi-purpose space. May be looking to further discuss a medical clinic at the new site as a branch of the Wickenburg Community Hospital. More to come as those discussions move forward.

d) An unaccounted for coffee pot found amongst the Auxiliary property was requested for use by the Operations crew. Ray Paiz called for a vote to allow the Operations crew to replace their aging unit. Angie D seconded his motion, and the Auxiliary members present unanimously agreed that operations could have the coffee pot for use at Station 81.

Weaver Mountains Regional Facility & Property Special Committee Status Update:

Karen and Chief Bomar briefed the group on forming the new committee. Members are listed on the website, and Karen provided a brief bio on members and a few community members with expertise who will act in an advisor capacity. Meetings will be scheduled monthly or as needed at this time. A land survey and appraisal are underway to meet donor’s criteria for entering into the land transfer. Auxiliary will be kept informed as progress is made. It's very exciting to see movement!

10. Additional Items to be discussed:

- a) Auxiliary bank card backup: Discussion tabled until Judy (treasurer) is available to participate in the discussion. Auxiliary may consider removing bank card access to the account as our property project moves forward. We will also discuss the possibility of moving to a credit card to allow the Auxiliary to take advantage of the bank program for cashback rewards, as we know we will be moving a large amount of money through the account as the project progresses. Further discussion was referred to the Grants & Funding Committee for recommendation.

- b) Auxiliary communications: Tabled until the March meeting. We need to establish preferred communication from members and protocols for keeping in the loop!

11. Officer Reports:

President	Karen	No additional reporting
Vice President	Angie	No additional reporting
Recording Secretary	Lani	Not in attendance
Corresponding Secretary	Kelley	Will send CB event thank you cards. Please let Kelley know if you have someone to thank from the event.
Treasurer	Judy	Not in attendance

12. Next Meeting Date/Time: Saturday, March 2, 2024, at 9 AM at the Historic School Meeting location will be posted on the Auxiliary web page. Check there for confirmation of location before the meeting.

13. Adjournment: Motion to adjourn at 11:36AM by: Lori Bomar Second by: Angie Davis
The vote carried unanimously and the meeting adjourned.