

**BOARD OF DIRECTORS' MEETING MINUTES  
 Regular Meeting Minutes from Wednesday, July 20, 2022**

1. **CALL TO ORDER:** The meeting was called to order by **Judy Garner, Chairman**, at 5:01 PM.
2. **PLEDGE OF ALLEGIANCE:** The pledge was led by Lew Theokas.
3. **ROLL CALL OF BOARD:** x Judy Garner, x Phil Lobeck, x Wayne Keller, x Dave Schroedl  
**Absent:** Nancy Tschikof

**4. APPROVAL OF MINUTES:**

A. Budget Meeting Session 6-15-2022

A motion was made by Wayne Keller to approve the minutes from the 6-15-2022 Budget Hearing meeting.

**Seconded:** Phil Lobeck

**Ayes:** x Judy Garner, x Phil Lobeck, x Wayne Keller, x Dave Schroedl

**Nays:** 0

**Abstain:** 0

**Motion Carried.**

B. Regular Meeting Session 6-15-2022

A motion was made by Wayne Keller to approve the minutes from the 6-15-2022 Regular Board meeting.

**Seconded:** Phil Lobeck

**Ayes:** x Judy Garner, x Phil Lobeck, x Wayne Keller, x Dave Schroedl

**Nays:** 0

**Abstain:** 0

**Motion Carried.**

5. **CALL TO PUBLIC:** Members of the community in attendance: Shawn Bomar, Ray Paiz, Kelley Paiz, Lori Bomar, Jamie Lagacy, Lindon Gareis, Scott Mayer, Neil Rifenbark, Lew Theokas, Marie Theokas, Robert Brannon, James Jacobs, and Charla Jordan. Comment – the Yarnell community center will be hosting a county meeting, on July 26<sup>th</sup> at 5pm.

**6. REPORTS AND CORRESPONDENCE**

A. Fire Chief's Report:

❖ Number of Calls:

Month	Number of EMS Calls	Number of Fire Calls	Number of MVA* Calls	Structure	Public Assist
June	5	3	0	0	1
July	5	1	1	1	1

\*MVA – Motor Vehicle Accident

\*\*Numbers for the current month are up to the date of the Board Meeting.

❖ Grants:

- Continuing Hazardous Fuels Reduction Grant HFI-21-307.
- Title 2 Forestry Fee Grant

- Partner Safer Grant W Southern Yavapai Fire
  - Applied for Grant – HFI 2022 as of 5/20/2022 for \$105,000, funded 08-2022
  - Ready Set Go Fuels Reduction IAFC 7/31/2022 for \$10,000 for Curbside/Slash/Chipping
  - Invasive Plant Program AZDFFM 7/29/2022 for \$65,000 for Tree removal/Herbicide.
  - ❖ Personnel/Training: Currently have 26 personnel (9 of which are EMTs). Advanced EMT Training continues, the newly installed DRY Hydrant will be exercised on 7/21/2022, FCT Type 6 Module will be introduced at Saturday’s training (7/23/2022).
  - ❖ IROC Status: 8 are available.
  - ❖ Fuels Reduction – Work has slowed down due to fire assignments and better weather conditions.
  - ❖ Out of District Assignments BC Hernandez is assigned to the Texas Preposition with a crew of two in Brush 81, Captain Harris is assigned to the Arnold fire with a crew of one in Tender 82 and Engine Captain Terry Hudson is assigned to the Sandy Wash fire with a crew of two in FT 81 and S82.
  - ❖ Apparatus/Equipment Type Six Module will be completed for FCT81.
- B. Financial Report: Preliminary June (Year-End) financials were received by the board as of 7/12/2022. Comment by Chief Bomar – AR Balance of \$117K, by end of July will be down to approximately \$10K. County Tax reporting is in process, had to have the encumbrances to complete forms.
- C. Correspondence received by the Board:
- ❖ Judy Garner received from Nancy Tschikof, board member at large, the letter of resignation effective June 13, 2022.
  - ❖ Judy Garner received from Neil Rifenbark a letter of interest for the board member at large position through the end of the year, vacated by Nancy Tschikof
  - ❖ Chief Bomar received the renewed contract for Worker’s Compensation and a letter from APS regarding herbicide applications within the District.
- D. Auxiliary Report: The June 2<sup>nd</sup> meeting summarized:
- President Jaime Lagacy: Nothing to report at this time.
- Treasurer Financials: A thank you notes sent out to Shelly Day, Chris G., and Steve Robbins.
- Correspondence: Our By-Laws were finalized and signed by all members but one. She will sign at the August meeting to complete the By-Laws. Recording Secretary will keep the original and officers will have a copy.
- New Business: Gale Henry and Kris Brown joined as new Auxiliary members. 20 Active members. Frances Lechner from the Weaver Mountain Health Initiative joined our meeting to ask for help from our auxiliary for their Health and Wellness Expo on September 24, 2022, from 10 am to 2 pm at the school. Lunch will be served from 11 am to 1 pm. More on this event will be discussed at future meetings.
- Old Business: Tamra Hernandez did our fingerprinting for everyone in the auxiliary that did not carry the fingerprint clearance card.
- Our 2023 fundraising calendars will be available for sale at the Health Fair and Chili/Bingo night or from Jane Meyers. Sponsors will be listed on the calendars.
- Continued planning of the Chili/Bingo event on October 8, 2022, at Model Creek school.
- Interim Corresponding Secretary: Nothing at this time.
- Community rewards: Amazon Smile was \$60.67
- Our next meeting will be on August 6, 2022, at 9 am at the fire station.
- Respectfully submitted, Jaime Lagacy, President Peoples Valley Fire Auxiliary

## 7. BUSINESSS

- A. Discussion/possible action to approve the June 2022 Treasurer’s report.
- Wayne Keller made a motion to approve the June 2022 Treasurer’s report.

- **Seconded:** Phil Lobeck
  - **Ayes:** x Judy Garner, x Phil Lobeck, x Wayne Keller, x Dave Schroedl
  - **Nays: 0**
  - **Abstain: 0**
  - **Motion Carried.**
- B. Discussion/possible action to approve Warrant Requests (2 sets – end of 2021-2022 & July 2022).
- Phil Lobeck made a motion to approve the both sets of Warrant Requests.
  - **Seconded:** Wayne Keller
  - **Ayes:** x Judy Garner, x Phil Lobeck, x Wayne Keller, x Dave Schroedl
  - **Nays: 0**
  - **Abstain: 0**
  - **Motion Carried.**
- C. Discussion/possible action to update the 2021-2022 budget.
- **Tabled until next meeting.**
- D. Discussion/possible action to approve/accept Nancy Tschikof resignation
- Wayne Keller made a motion to accept Nancy Tschikof resignation
  - **Seconded:** Dave Schroedl
  - **Ayes:** x Judy Garner, x Phil Lobeck, x Wayne Keller, x Dave Schroedl
  - **Nays: 0**
  - **Abstain: 0**
  - **Motion Carried.**
- E. Discussion/possible action to approve/accept replacement member for Nancy Tschikof
- **Neil Rifembark submitted a letter of interest in the position posted in the Yellow Sheet, on the community board and website.**
  - Wayne Keller made a motion to accept Neil Rifembark as replacement for Member at Large.
  - **Seconded:** Dave Schroedl
  - **Ayes:** x Judy Garner, x Phil Lobeck, x Wayne Keller, x Dave Schroedl
  - **Nays: 0**
  - **Absent: 0**
  - **Motion Carried.**
- F. Discussion/possible action to create Resolution 20220722 7.E . Approve replacement member for Member at Large position held by Nancy Tschikof
- Resolution to Approve:** Wayne Keller stated Whereas, The PVFD Board has accepted a letter of Interest from Neil Rifembark to fill the recently vacated Member at Large position through the end of the current term; Be it resolved that the PVFD Board approves filling the position by Neil Rifembark.
- **Seconded:** Dave Schroedl
  - **Ayes:** x Judy Garner, x Phil Lobeck, x Wayne Keller, x Dave Schroedl
  - **Nays: 0**
  - **Abstain: 0**
  - **Motion Carried.**
- G. Discussion- additional review requests proposed by the auditors.
- Jim Serbin & Chief Bomar will come up with additional review procedures for large expenditures by the next board meeting. As PVFD grows it mandates more accountability to the community
- H. Discussion- Station Building at Ruger Ranch. Capital Construction is being contracted to draw up proper designs for permitting. Plan designs will be presented to Ruger Ranch Leadership and the board for approval. The contact for the county will help work thru variances. Ongoing discussion with property owners to match funding and or provide support.

- I. Discussion- Repeater Station at Ruger Ranch.
  - Repeater equipment being shipped – estimated to arrive another 2 – 3 weeks.
- J. Discussion/possible action- John Deere Mastication machine Lease.
  - Looking to obtain a 5-year lease, cancellable after 1<sup>st</sup> year and each thereafter, is in 2022-2023 budget for \$50,000.
  - Lease purchase option with State Bank, Down payment due 8/1/2022 for \$20,220, annual payment due annually in July for \$41,477, starting July 2023.
  - Chief Bomar has requested a Special Board meeting for approval of the lease contract. Posted 24 hours in advance on the community board and on the website. Meeting to be held Friday 7/22/2022 at 3 pm at the fire station.
- K. Discussion- T-Mobile Cell Tower Lease.
  - Tabled
- L. Discussion- on Water Company notice
- M. Discussion/Action to create Resolution 20220722 9.G. Approve single property annexation request.
  - Discussion to create a resolution to accept single property annexation into the district by the first half of the tax year, 29 acres in the Model Creek area, with more requests to come over time.
  - **Resolution to Approve:** Judy Garner stated Whereas, The PVFD Governing Board has been presented with a valid request for annexation of the area of the property described, requesting that said property be annexed into the jurisdictional boundaries of the District; and Whereas, the subject property is located within Yavapai County and is contiguous to the boundaries of PVFD as shown on the map; and Whereas, the PVFD Governing Board believes that said annexation would be in the best interest of the District and the property owner, and would promote the public health, comfort, convenience, necessity or welfare; and Whereas, all other pertinent requirements of the A.R.S. 48-262 have been addressed and met according to law; and Whereas, the PVFD Board has determined that the inclusion of the subject property within the boundaries of the PVFD will benefit the PVFD and the property owner. Now Therefore, Be it Resolved that the Fire District Board does hereby find the proposed annexation satisfies the requirements of A.R.S. 48-262(1), and does hereby order the change to its boundaries to include the area described above, as more specifically set forth in the filed legal description and map.
  - **Seconded:** Wayne Keller
  - **Ayes:** Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl
  - **Nays:** 0
  - **Abstain:** 0
  - **Resolution Carried.**

**8. Possible vote to go into executive session**

- A. New Business Agenda Item Requests for next Regular, Workshop, and Other Meetings.
  - a. Discussion/possible action to approve the June and July 2022 Treasurers Report
  - b. Discussion/possible action to approve Warrant Requests.
  - c. Discussion/possible action Station Building at Ruger Ranch
  - d. Discussion/possible action Repeater Station at Ruger Ranch
  - e. Discussion/possible action to lease/purchase a mastication machine
  - f. Discussion/possible action on a proposal from T-Mobile Cell Tower Lease
- B. The next Regular Board Meeting is scheduled for Wednesday, 8-20-2022, at 5:00 PM at Model Creek School.

**9. ADJOURNMENT:** Judy Garner adjourned the meeting at 6:41 PM.

**Respectfully Submitted by:** Charla Jordan, Scribe