

*Peeples Valley Fire District*  
*PO Box 936, Yarnell, AZ 85362*  
*17275 W. Burning Bush Drive, Peeples Valley, AZ 86332*  
**BOARD OF DIRECTORS' MEETING MINUTES**  
Location of Meeting Held: Old Peeples Valley School  
18205 S. Highway 89, Peeples Valley, AZ  
**Wednesday, October 16, 2024, at 10:00 am**

- 1. CALL TO ORDER:** Neil Rifenbark, the chairperson, called the meeting to order at 10:05 AM
- 2. PLEDGE OF ALLEGIANCE:** The pledge was led by Sherry Gareis.
- 3. ROLL CALL OF BOARD:** Neil Rifenbark, Phil Lobeck, Wayne Keller, Scott Mayer  
Absent: Gregg Carr
- 4. APPROVAL OF MINUTES:** Regular Session 09-18-2024
  - **Phil Lobeck** made a motion to approve the 09-18-2024 meeting minutes: change the spelling of Scott Mayer's last name.
  - **Seconded: Wayne Keller**
  - **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer**
  - **Nays: 0**
  - **Abstain: 0**
- 5. CALL TO PUBLIC: none**  
Community members in attendance: **Shawn Bomar, Ray Paiz, Ben Archer (phone), Sherry Gareis, Lindon Gareis, Bill Whittington, Brian Richards (phone)**
- 6. REPORTS AND CORRESPONDENCE**
  - A. Fire Chief's Report: see website
  - B. Duty Officers Reports: A, B, and C shifts: see website
  - C. Fire Prevention and Safety Officer's Report: see website
  - D. Report from Weaver Mountains Firewise Committee Coordinators: see website
    - Brief update on efforts in Wilhoit Firewise.
  - E. Correspondence received by the Board of Directors: none
  - F. Auxiliary Report
- 7. BUSINESS**
  - A. Discussion with William Whittington, Peeples Valley Fire District Attorney: board responsibilities; open meeting law; annual audit; name change for Peeples Valley Fire District; sale of Station 81; and adoption of the International Fire Code.
    - Board responsibilities, open meeting law, and nine reasons for executive sessions
    - Provided documents for name change and International Fire Code

B. Discussion/possible action to approve the FY24 annual audit from BDR Richards CPAs, PLC.

Phone conference with the auditor, Brian Richards.

- **Phil Lobeck** made a motion to approve the FY24 annual audit from BDR Richards CPAs, PLC.
- **Seconded: Wayne Keller**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer**
- **Nays: 0**
- **Abstain: 0**

C. Discussion/possible action to approve the September 2024 Financial Report presented by The James Vincent Group.

Ben Archer was present by phone.

- **Neil Rifenbark** made a motion to approve the September 2024 Financial Report presented by The James Vincent Group.
- **Seconded: Phil Lobeck**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer**
- **Nays: 0**
- **Abstain: 0**

D. Discussion/possible action to approve October Warrant Requests.

- **Wayne Keller** made a motion to approve the October Warrant Requests.
- **Seconded: Phil Lobeck**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer**
- **Nays: 0**
- **Abstain: 0**

E. Discussion/possible action to approve the Peoples Valley Fire District Strategic Plan.

- **Neil Rifenbark** made a motion to approve the October Warrant Requests.
- **Seconded: Wayne Keller**
- **Ayes: Wayne Keller, Neil Rifenbark, Phil Lobeck, Scott Mayer**
- **Nays: 0**
- **Abstain: 0**

F. Discussion on name change for Peoples Valley Fire District.

- Review information from the fire district attorney.
- Add to next month's agenda.

G. Discussion on updates regarding the sale of Station 81.

- Legal definition has been obtained.
- Add to next month's agenda.

H. Discussion on the International Fire Code.

- Requires ballot voting by the fire district community. Time frames for placing on the ballot must be met.
- Put on future agenda when the Chief and Captain are ready to present more information.

## **8. FUTURE AGENDA ITEMS**

- A. New Business Agenda Item Requests for the next regular meeting, workshops, and other meetings. 7.F. and G.
- B. Upcoming Meeting Date: Next Regular Session – November 20, 2024, at 10:00 AM.

## **9. ADJOURNMENT by Neil Rifenbark at 11:59 AM**

DRAFT