

Peoples Valley Fire District PO Box 936, Yarnell, AZ 85362

17275 W. Burning Bush Drive, Peoples Valley, AZ 86332

BOARD OF DIRECTORS

STRATEGIC PLAN DEVELOPMENT COMMITTEE MEETING Minutes

Meeting held at the Old Peoples Valley School

18205 Hwy 89, Peoples Valley, AZ

Wednesday, January 17, 2024, 11:30 AM

Pursuant to Arizona Revised Statutes (A.R.S. § 38-431.02, notice is hereby given to the members of the Governing Board and the General Public that the Peoples Valley Fire District Governing Board will hold a Strategic Plan Development meeting on the date and time listed above at 17275 W. Burning Bush Drive, Peoples Valley, AZ. The topics listed, and any variables thereto will be subject to Strategic Plan Development Committee consideration, discussion, approval, or other action. Copies of the Agenda are available at the Peoples Valley Fire Station. If any disabled person needs any type of accommodation, please notify the Peoples Valley Fire District prior to the scheduled meeting time. Members may be participating in all or a portion of the meeting telephonically. The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

1. **CALL TO ORDER** by Ray Paiz at 11:33 AM
2. **PLEDGE OF ALLEGIANCE** led by Grey Stafford
3. **ROLL CALL OF COMMITTEE:** present: Ray Paiz, Chief Bomar, Wayne Keller, Jacob Loaiza, Neil Rifenbark, Grey Stafford
Absent: Britteny Dwiggin, James Jacobs
4. **APPROVAL OF MINUTES**
 - A. Regular Meeting November 15, 2023
 - Chief Bomar made a motion to approve the November 15, 2023, minutes.
 - Seconded: Grey Stafford
 - Ayes: Ray Paiz, Shawn Bomar, Wayne Keller, Jacob Loaiza, Neil Rifenbark, and Grey Stafford
 - Nays: 0
 - Abstain: 0
5. **CORRESPONDANCE:** none
6. **COMMITTEE REPORTS**
 - A. Facilities Development Sub-Committee
Peoples Valley Fire Department Corporation and Auxiliary is accepting the donation of the 10 acres from Maughan Ranches. The Auxiliary formed a committee to oversee the property. A survey to split the property will take place on January 29th. Obtaining bids on drainage and fencing projects. The next committee meeting will be on January 31st at 5:00 PM.
7. **ACTION ITEMS**
 - A. Update of the General Outline for our Strategic Plan, Page 5, Introduction
 - Chief Bomar made a motion to post a draft of the Introduction on the website.
 - Seconded: Jacob Loaiza
 - Ayes: Ray Paiz, Shawn Bomar, Wayne Keller, Jacob Loaiza, Neil Rifenbark, and Grey Stafford
 - Nays: 0

- Abstain: 0
- B. Priority 2. Facilities Development and Improvement, discuss any Action Items related to any established Objectives
Reviewed the Strategic Plan document.
- C. Continued Discussion on Priority 3. Personnel and Succession Planning, set Goals and establish Objectives
Review organizational charts and job descriptions.

8. COMMITTEE MEMBER COMMENTS

- 9.** Confirm the date for the next Strategic Plan Development Committee Meeting:
February 21, 2024, 11:30 AM
- 10.** Adjournment by Ray Paiz at 1:23 PM.