

**BOARD OF DIRECTORS' MEETING MINUTES
 Regular Meeting Minutes from Wednesday, March 16, 2022**

1. **CALL TO ORDER:** The meeting was called to order by **Judy Garner, Chairman**, at 5:00 PM.
2. **PLEDGE OF ALLEGIANCE:** The pledge was led by **Ray Paiz**.
3. **ROLL CALL OF BOARD:** x Judy Garner, x Wayne Keller, x Phil Lobeck, x Nancy Tschikof,
 Absent- Dave Schroedl
4. **APPROVAL OF MINUTES:** Regular Meeting Session 2-16-2022
 - A. A motion was made by **Phil Lobeck** to approve the minutes from the 2-16-2022 board meeting.
 Seconded: **Wayne Keller**
 Ayes: x Judy Garner, x Wayne Keller, x Phil Lobeck, x Nancy Tschilof
 Nays: 0
 Abstain: 0
 - B. A motion was made by **Phil Lobeck** to approve the minutes from the 2-25-2022 Special Board meeting.
 Seconded: **Wayne Keller**
 Ayes: x Judy Garner, x Wayne Keller, x Phil Lobeck
 Nays: 0
 Abstain: x Nancy Tschilof
5. **CALL TO PUBLIC:** Members of the community in attendance: Shawn Bomar, Ray Paiz, Jamie Lagacy, Scott Mayer, Lori Bomar, Neil Rifembark, and Charla Jordan.
 - A. **Ray Paiz** indicated there has been a lot of community support on the Buckhorn Road Project and it should be near completion by end of next week, ~ March 25th, 2022.

6. REPORTS AND CORRESPONDENCE

A. Fire Chief's Report:

❖ Number of Calls:

Month	Number of EMS Calls	Number of Fire Calls (Bush)	Number of MVA* Calls	Structure	Public Assist
February	6	1	0	0	
March	7	1	0	0	

*MVA – Motor Vehicle Accident

**Numbers for the current month are up to the date of the Board Meeting.

❖ Grants:

- Continuing Safer Grant with Southern Yavapai Fire.
- Continuing Title III Grant for communications needs. 2-repeaters, 2 duplexers, still waiting for equipment to come in.

- Continuing Hazardous Fuels Reduction Grant HFI-21-307.
 - Applied for Homeland Security Grant. Still waiting for the outcome.
 - Applied for Title II Grant (\$74K) for fuel removal in the southwest border of the district. It has not been successful as of yet. There may be a change in the future.
- ❖ Personnel/Training: Currently have 27 personnel (11 of which are EMTs). No change in training: 10 hours of on-site and 4 hours of online training. Nine operation crew members are attending AWIMA this week.
 - ❖ Irwin Status: 12 are available.
 - ❖ Apparatus/Equipment: Tender 81 and Supervisor Truck 81 are not in service. Chief Bomar to provide to Board members – Asset list.
 - ❖ Update on EMS: **Scott Mayer** shared a paid contractor; International Medical is now providing online Thursday evening classes for advancement in EMT knowledge & response techniques. Up to 15 participants and counts towards ongoing, required CME hours as needed.
- B. Financial Report: February financials were received by the board. No questions on the Audit report, Annual Expenditures report, or February's Treasurer report.
- C. Correspondence received by the Board:
1. **Judy Garner** received a signed hard copy from Attorney Bill Whittington of the Intergovernmental Agreement for an Election Services contract.
- D. Auxiliary Report: **Jamie Lagacy** submitted minutes which are summarized below: The March meeting was held on March 5th, at 9 am, at the fire station. Present were: Lani Beyle, Lori Bomar, Shawn Bomar, Kathy Fitzgerald, Judy Garner, Jim Kellmann, Jaime Lagacy, Dick Meyers, Jane Meyers, Ray Paiz, and Marcie Theokas. Sharon Ball joined as a guest. President Jaime Lagacy: Nothing to report at this time. Correspondence: Marcie Theokas received Lori Bomar's letter of resignation on 2/7/22, from the Vice President position, as the By-laws state that no member of the auxiliary can be an officer if they are also on the fire department in any capacity. Lori will remain on the auxiliary. It was decided to elect a new Vice President at our next auxiliary meeting on April 2, 2022. Also discussed was addressing and writing new By-Laws for the Auxiliary, since this was the first time that members saw existing By-Laws that were written in 2003. Auxiliary approved adding Fingerprinting and background checks done for everyone in the Auxiliary and anyone that joins in the future. Members will receive their own fingerprint cards and the fire department will also keep a copy on file. The cost of doing the fingerprint cards is \$62.00 per person and the Auxiliary will pay for it. This will be held at the fire station and Tamara Hernandez will set this up. Treasurer Financials: Judy Garner received the Thrivent grant for \$250.00 and will use that money to purchase supplies for our upcoming hoedown and trail ride. Thrivent also awarded t-shirts to the Auxiliary members and we will have a picture taken sporting the Thrivent t-shirt gift. Interim Corresponding Secretary: Marcie Theokas has gift cards from Gilligans and The Emporium that were for our scavenger hunt 2nd place winners, but there were not enough entries to use the gift cards. We are asking Gilligans and The Emporium if we can save them for our next chili bingo night. Director at Large: Nothing at this time. No community rewards were reported. Old Business: Our 1st place winner for the scavenger hunt was Gale Henry for a single participant. Our group's 1st place winner was Bob and Sharon Ball and Mike and Denise Manone. The group winners donated their prize money

back to the fire department. Continued planning for the Hoedown and trail ride on April 22nd and 23rd was discussed. The Ride will start at 8:00 am with breakfast prior. Then tack up at 8:30 and the first group will ride out at 9:00 am. Will have four groups of 10 riders going out at 10 to 15 minute intervals. The ride is approximately 6 to 8 miles. Posters have been placed in Yarnell, PV, Prescott and Prescott Valley, Wilhoit, Congress, and Wickenburg. Info was also shared on equine groups on social media. Will continue discussion and planning for the Hoedown and trail ride. Our next meeting will be on April 2, 2022, at 9 am at the fire station.

E. Budget Committee Report: no report

7. BUSINESS

A. Discussion/possible action to approve the February 2022 Treasurer's report.

- **Phil Lobeck** made a motion to approve the February 2022 Treasurers Report.
- Seconded: **Nancy Tschilof**
- Ayes: x Judy Garner, x Wayne Keller, x Phil Lobeck, x Nancy Tschilof
- Nays: 0
- Abstain: 0

B. Discussion/possible action to approve Warrant Requests.

- **Nancy Tschilof** asked about 3 charges: \$3,732.58 to Vermeer Southwest for chipper parts, \$12,804.26 to Freedom Fabrication for Tender 81 rebuild, and \$7,762.85 to AZ Fire Apparatus for fire pump on Tender 81.
- **Nancy Tschilof** made a motion to approve the Warrant Requests.
- Seconded: **Phil Lobeck**
- Ayes: x Judy Garner, x Wayne Keller, x Phil Lobeck, x Nancy Tschilof
- Nays: 0
- Abstain: 0

C. Discussion/possible action to approve Worker's Compensation Contact.

- **Phil Lobeck** made a motion to approve Nancy Tschilof (volunteered) as the Worker's Compensation Contact.
- Seconded: **Wayne Keller**
- Ayes: x Judy Garner, x Wayne Keller, x Phil Lobeck, x Nancy Tschilof
- Nays: 0
- Abstain: 0

D. Discussion/possible action to approve change Bylaws to update Chairman duties to include being "the individual which the IRS will call the 'responsible party,' who controls, manages, or directs the applicant entity and the disposition of its funds and assets."

- **Nancy Tschilof** made a motion to approve change Bylaws to update Chairman duties to include being "the individual which the IRS will call the 'responsible party,' who controls, manages, or directs the applicant entity and the disposition of its funds and assets."
- Seconded: **Wayne Keller**
- Ayes: x Judy Garner, x Wayne Keller, x Phil Lobeck, x Nancy Tschilof
- Nays: 0
- Abstain: 0

E. Discussion of policy updates.

- **Phil Lobeck** pointed out several (5) potential changes in the wording of the Chief's minimum qualifications policy.
- **Chief Bomar** suggested the Board may want to consider contracting out this updating process and would be willing to provide to the Board contact information of a potential source.
- **Judy Garner** suggested the option to currently review just Chief's minimum qualifications policy. When new incoming members start term then do a full review of all current policies.
- **Wayne Keller** suggested review be tabled until future meetings.

F. Discussion of Station Building at Ruger Ranch.

- Tabled for further discussion as there is no new information.

G. Discussion of Repeater Station at Ruger Ranch.

- Waiting for equipment to arrive at end of April 2022.

8. **FUTURE AGENDA ITEMS; UPCOMING MEETING DATE**

- A. Discussion/possible action to approve the March 2022 Treasurers Report
- B. Discussion/possible action to approve Warrant Requests.
- C. Discussion/possible action policies update
- D. Discussion/possible action Station Building at Ruger Ranch
- E. Discussion/possible action Repeater Station at Ruger Ranch
- F. The next Board meeting is scheduled for Wednesday, 4-20-2022, at 5:00 PM at Model Creek School.

9. **ADJOURNMENT: Judy Garner** adjourned the meeting at 6:25 PM.

Respectfully Submitted by: Charla Jordan, Scribe