

BOARD OF DIRECTORS' MEETING MINUTES
Regular Meeting Minutes from Wednesday, June 16, 2021

1. A Public Meeting for proposed 2021-2022 Budget was opened at 4:00 PM and closed at 4:04 PM.
2. **CALL TO ORDER:** The meeting was called to order by **Judy Garner, President**, at 4:04 PM.
3. **PLEDGE OF ALLEGIANCE:** The pledge was led by **Frazier Mayer**.
4. **ROLL CALL OF BOARD:** **Wayne Keller, Phil Lobeck, Dave Schroedl, Nancy Tschikof**. **Judy Garner** was absent.
5. **APPROVAL OF MINUTES**
 - A. Minutes of the Regular Session of 05-19-2021.

A motion was made by **Phil Lobeck** to approve the minutes from the 05-19-2021 Board Meeting.

Seconded: Dave Schroedl

Ayes: Wayne Keller, Phil Lobeck, Dave Schroedl, Nancy Tschikof.

Nays: 0

Abstain: Judy Garner

6. **CALL TO PUBLIC:** Members of the community in attendance: **Lori Bomar, Shawn Bomar, Scott Mayer, Ray Paiz**. **Ray Paiz** reported that he contacted Supervisor Oberg for a meeting. Mr. Oberg will be visiting Peeples Valley on 06-23-2021 to how the roads are maintained and to showcase the fuels mitigation that has been taking place. Chief Bomar noted that the Community Block Development Grant could bring in federal/state funds to widen Buckhorn loop.

7. REPORTS AND CORRESPONDENCE

- A. Fire Chief's Report:

❖ Number of Calls:

Month	Number of EMS Calls	Number of Fire Calls	Number of MVA* Calls	Mutual Aid EMS/Fire	Public Assist
May	4	5	0	5 fire	0
June**	3	0	0	0	1

*MVA - Motor Vehicle Accident

**Numbers for the current month are up to the date of the Board Meeting.

- ❖ Grants: AZDFFM Hazardous Fuels has been applied for. Continuing Safer Grant with Southern Yavapai Fire. AFG Grant for Fuels Reduction Equipment still pending. PAWUIC Title Three Grant Awarded. Arizona Community Foundation Grant for communications awarded.
 - ❖ Personnel/Training: Currently have 25 volunteers (9 of which are EMTs). One engine, the tactical tender, and 6 personnel are currently out on wildfires.
 - ❖ Irwin Status: 6 are available.
 - ❖ Apparatus/Equipment: All apparatus and equipment are operational.
 - ❖ Wildfire Mitigation: Mitigation efforts are being conducted on private property. Due to severe fire danger, the Mitigation Crew are restricted from using any motorized equipment.
 - ❖ Water Resources Along Highway 89: The installation of dry hydrant at Hidden Springs is pending.
 - ❖ Additional Hydrants. Once the two new hydrants get installed, a new ISO status will be requested by the PVFD.
- B. Financial Report: The financials were reviewed; one correction was requested - an EMS item coded under 583 should be coded 853.
- C. Correspondence received by the Board: The following correspondence was received:
1. Workman's compensation has doubled.
- D. Auxiliary Report: **Lori Bomar** noted that there will not be a meeting in June. The next meeting is scheduled for 07-11-2021 at 2:00 PM.

7. BUSINESS

- A. Discussion/possible action to approve the May 2021 Treasurer's report.
- A motion was made by **Phil Lobeck** to approve the April 2021 Treasurer's Report.
 - **Seconded: Wayne Keller**
 - **Ayes: Judy Garner, Phil Lobeck, Wayne Keller, Dave Schroedl, Nancy Tschikof**
 - **Nays: 0**
 - **Abstain: 0**

- B. Discussion/possible action to approve Warrant Requests including stipend checks and regularly budgeted items.
- **Wayne Keller** made a motion to approve the Warrant Requests including stipend checks and regularly budgeted items.
 - **Seconded: Nancy Tschikof**
 - **Ayes: Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl, Nancy Tschikof**
 - **Nays: 0**
 - **Abstain: 0**
- C. Discussion/possible action re: Resolution to approve the 2021-2022 budget as posted and published.
- **Judy Garner** noted whereas the budget was posted and published and a public hearing was held be it resolved that the 2021-2022 budget is approved as posted. Resolution (20210619 7. C.) as noted.
 - **Seconded: Nancy Tschikof**
 - **Ayes: Judy Garner, Phil Lobeck, Wayne Keller, Dave Schroedl, Nancy Tschikof**
 - **Nays: 0**
 - **Abstain: 0**
- D. Discussion/possible action re: placement of an additional communication tower site. **Chief Bomar** reported that the fabricator has not yet provided the costs. No action to be taken at this time.
- E. Discussion/possible action re: The Resolution to approve the County waiver of conflict.
- **Phil Lobeck** noted whereas;
 The Governing Board of Peoples Valley Fire District, having reviewed the conflict-of-interest letter dated April 7, 2021, from Deputy County Attorney Michael E. Cordrey of the Yavapai County Attorney’s Office (the “YCAO”), affirms that it is fully informed and it consents to and understands the implications of waiving the conflict of interest of the YCAO between Yavapai County through the Yavapai County Treasurer and Peoples Valley Fire District, both of which are clients of the YCAO.
 Therefore, the Governing Board of Peoples Valley Fire District approved the Waiver of Conflict of Interest and authorized the YCAO to proceed with preparation and review of an provide legal services related the above-referenced matter on behalf of Yavapai County through the Yavapai County Treasurer and Peoples Valley Fire District if requested and if such dual representation is appropriate. The Governing Board of Peoples Valley Fire District also authorizes the YCAO to review or draft agreements, including any additional contract, intergovernmental agreements, follow-on agreements, amendments, renewals, or extensions between Yavapai County through the Yavapai County Treasurer and Peoples Valley Fire District regarding lines of credit.
 - Be it resolved that the County Waiver of Conflict is approved. Resolution (20210616 7. E.).
 - **Seconded: Nancy Tschikof**

- **Ayes:** Judy Garner, Phil Lobeck, Wayne Keller, Dave Schroedl, Nancy Tschikof
- **Nays:** 0
- **Abstain:** 0

F. Discussion/possible action to update the PFVD website. **Dr. Grey and Chief Bomar** are still working on this.

G. Discussion/possible action to approve the FY 2021/2022 Budget Line Items adjustments.

- **Dave Schroedl:** Whereas a resolution was made to approve the FY 2021/2022 Budget Line items adjustments, be it resolved that the noted adjustments are approved. Resolution 20210619-7. G., as noted.
- **Seconded:** **Phil Lobeck**
- **Ayes:** Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl, Nancy Tschikof
- **Nays:** 0
- **Abstain:** 0

H. Discussion/possible action to approve the purchase of a 4X4 SUV to take the first out rescue position in lieu of Squad 81; Squad 81 would then be used on fires. The new vehicle's total cost to be capped at \$20K.

- **Phil Lobeck:** Whereas the need for a 4X4 first out rescue vehicle has been noted, be it resolved that a vehicle that meets the requirements be purchased at a cost up to \$20K. Resolution (20210619 7. H.) as noted.
- **Seconded:** **Wayne Keller**
- **Ayes:** Judy Garner, Wayne Keller, Phil Lobeck, Dave Schroedl, Nancy Tschikof
- **Nays:** 0
- **Abstain:** 0

8. FUTURE AGENDA ITEMS; UPCOMING MEETING DATE

A. New Business Agenda Item Requests for next Regular, Workshop and Other Meetings.

- Discuss placement of an addition communication tower site.
- Website update.
- Fire Chief raise.

B. The next Board meeting is scheduled for Wednesday, 07-21-2021 at 4:00 PM.

9. **ADJOURNMENT:** Judy Garner adjourned the meeting at 5:48 PM.

Submitted by: **Frazier Mayer, Scribe**