

Peeples Valley Fire District
PO Box 936, Yarnell, AZ 85362
17275 W. Burning Bush Drive, Peeples Valley, AZ 86332

**PEEPLS VALLEY FIRE DISTRICT
BOARD OF DIRECTORS' MEETING MINUTES
Public Hearing for the Proposed 2019-20 Budget
Wednesday, June 19, 2019 6:00 pm**

1. **CALL TO ORDER:** by Chairman Judy Garner at 6:00 pm
2. **PLEDGE OF ALLEGIANCE:** led by Dick Meyers
3. **ROLL CALL OF BOARD**
Present: Craig Davis, Judy Garner, Phil Lobeck, Dave Schroedl, Nancy Tschikof
Absent:
Personnel: Shawn Bomar, Jane Meyers, Lori Bomar
Other: Dick Meyers, Kathy Fitzgerald, Wayne Keller, Lindon Gareis
4. **CALL TO THE PUBLIC**
No members of the public had comments on the budget
5. **ADJOURNMENT**
Meeting adjourned by Chairman Judy Garner at 6:01 pm

**PEEPLS VALLEY FIRE DISTRICT
BOARD OF DIRECTORS' MEETING MINUTES
Regular Meeting Minutes from
Wednesday, June 19, 2019 6:00 pm**

1. **CALL TO ORDER:** by Chairman Judy Garner at 6:02 pm
2. **ROLL CALL OF BOARD**
Present: Craig Davis, Judy Garner, Phil Lobeck, Dave Schroedl, Nancy Tschikof
Absent:
Personnel: Shawn Bomar, Jane Meyers, Lori Bomar, Mike Harris
Other: Dick Meyers, Kathy Fitzgerald, Wayne Keller, Lindon Gareis
3. **APPROVAL OF MINUTES**
 - A. Motion made by Phil Lobeck to approve the regular session minutes of May 16, 2019. Seconded by Craig Davis. Motion passed unanimous.
 - B. Motion made by Craig Davis to approve the special session minutes of May 29, 2019. Seconded by Phil Lobeck. Motion passed 4-0 with Nancy Tschikof abstaining.
4. **CALL TO THE PUBLIC**
None
5. **REPORTS AND CORRESPONDENCE**
 - A. **Fire Chief's Report**
 - . Number of Calls – May 14 EMS calls, 1 Bee assist, 1 HAZMAT; June to date 9 EMS, 1 Fire
 - . Grants –Firehouse Grant App for SCBA in June, FM Global Fire Prevention for 3 Laptop Computers, 1 Year of IM Responding, Educational Materials for Fire Week at the School
 - . Personnel – Current 16 regular including Shawn and Jane, plus 4 reserve which is a test program
 - . EMT – 9 plus Jordan Toller in training
 - . Training – Currently 10 hours station/site per month plus 4 hours of on line training
 - . Apparatus/Equipment Update – All operational
 - . Ross Status – Scott is on Woodbury Fire
 - . Fire Restrictions – Stage 1 No burn permits
 - B. **Financial Report**
No corrections needed
 - C. **Correspondence received by the Board of Directors**
None
 - D. **Auxiliary Report**
Lori Bomar gave the Auxiliary Report. There was no meeting in June. There are three functions planned. The Fish Fry on July 6 at 5:30 at Bomar's, the Recruitment and Recognition Dinner at noon at Model Creek, and the Community Picnic on August 17 at Model Creek School from 10am to 1 pm.

6. BUSINESS

- A. Discussion/possible action to elect officers of the Board of Directors.
Judy Garner and Craig Davis were nominated for Chairman. Judy Garner, Dave Schroedl and Phil Lobeck voted for Judy, Craig Davis and Nancy Tschikof voted for Craig. Judy Garner is the new Chairman. Nancy Tschikof reluctantly agreed to be nominated for Clerk. Nancy was voted in as Clerk 4-0 with Nancy Tschikof abstaining. Dave Schroedl was nominated for Treasurer. Dave was unanimously voted as Treasurer.
- B. Discussion/possible action to approve the Treasurer's Report
Motion made by Phil Lobeck to approve the April 2019 treasurer's report. Craig Davis seconded the motion. Motion passed unanimous.
- C. Discussion/possible action to approve 2019 Budget Line Item Adjustment.
Motion made by Nancy Tschikof to move \$8000 from 603 Equipment Reserve to 603 Station Landscape to pay Richard Harris to do fire mitigation on the properties around the station and move \$10,000 from 660 salaries to 690 Stipends on the 2019 budget. Phil Lobeck seconded the motion. Motion passed unanimous.
- D. Discussion/possible action to approve Warrant Requests
Motion made by Craig Davis to approve the June warrant requests as presented. Nancy Tschikof seconded the motion. Motion passed unanimous.
- E. Discussion/possible action to approve 2019-2020 Budget.
The proposed budget will be for \$248,335 with a tax rate estimated to be \$1.99. Motion made by Dave Schroedl to approve the 2019-2020 Budget. Phil Lobeck seconded the motion. Motion passed unanimous.
- F. Discussion/possible action to approve fee quote from Semple, Marchal and Cooper, LLC.
Motion made by Nancy Tschikof to approve fee quote from Semple, Marchal and Cooper, LLC. Seconded by Phil Lobeck. Motion passed unanimous.
- G. Discussion/possible action re: change of accounting service to contract rather than employee.
Motion made by Judy Garner to change our accountant Jim Serbin to contract status at \$100 per hour starting July 1, 2019. Dave Schroedl seconded the motion. Motion passed unanimous.
- H. Discussion/possible action re: possible use of ADP services.
No action taken. Shawn Bomar will contact ADP to let them know that we will not be using their services.
- I. Discussion/possible action re: fire mitigation around station.
This item was covered under item C.
- J. Discussion/possible action re: giving of water to individuals.
This is covered under Policy 2004-08. Chris Eaton has paid for the water used and given a donation to the auxiliary. The other individual was given water in a onetime emergency situation for which there was no cost to the department. These services were authorized by the Fire Chief and did not in any way impact the Department's ability to respond to any emergency and all costs incurred were paid by the individual(s) so that no misuse of public properties and funds may be misconstrued.
- K. Discussion/possible action possible changes to Volunteer Policy.
No action on Volunteer Policy.
- L. Discussion/possible action re: status of Public Report allowing us to sell more than 5 parcels.
The public report was issued so long ago that no current copy exists. Lindon Gareis suggested that he and his wife write a letter requesting a onetime dispensation for the department to sell the properties. Judy Garner made a motion to have them write the letter. Phil Lobeck seconded the motion. Motion passed unanimous.

7. EXECUTIVE SESSION

No Executive Session was called

8. BUSINESS/

- M. Discussion/possible action re: presentation by realtor, possible disposition of real property.
Motion made by Craig Davis to have the Board Chairman and the Fire Chief review the letter in lieu of having a special meeting to review it. Phil Lobeck seconded the motion. Motion passed unanimous.
- N. Discussion/possible action re: Open Meeting Law issues
No action

12. FUTURE AGENDA ITEMS; UPCOMING MEETING DATE

- * Next Meeting July 17, 2019 at 6:00 PM
- * Property sales

13. ADJOURNMENT

Meeting adjourned by Chairman Judy Garner at 7:43 pm.