

Peoples Valley Fire District  
PO Box 936, Yarnell, AZ 85362  
17475 W. Burning Bush Drive, Peoples Valley, AZ 86332

**PEEPLES VALLEY FIRE DISTRICT  
BOARD OF DIRECTORS BUDGET SUBCOMMITTEE MEETING MINUTES  
Budget Subcommittee Meeting Minutes  
Wednesday, April 24, 2019 2:00 pm**

1. **CALL TO ORDER:** by Chairman Judy Garner at 2:00 pm
2. **PLEDGE OF ALLEGIANCE** led by Shawn Bomar
3. **ROLL CALL OF COMMITTEE**  
Present: Judy Garner, Phil Lobeck, David Schroedl  
Absent:  
Personnel: Shawn Bomar  
Others Present:
4. **APPROVAL OF MINUTES**
  - A. Budget Meeting of 03-27-19  
Motion to approve 03-27-19 minutes made by Phil Lobeck,  
Motion was seconded by Dave Schroedl. Passed 3-0
5. **BUSINESS**
  - A. Discussion FY 2019-2020 budget line items  
The committee members discussed line items for FY 2019-2020 including the estimated tax rate which would result from the proposed budget.
6. **FUTURE AGENDA ITEMS; UPCOMING MEETING DATE**
  - A. Set date for next Budget Committee Meeting  
Motion to send the proposed budget to the Fire Board for the May 15, 2019 meeting was made by Dave Schroedl,  
Motion was seconded by Phil Lobeck. Passed unanimous
7. **Adjournment**  
Meeting adjourned at 3:03 pm by Chairman Judy Garner

Prepared and submitted by Judy Garner

Proposed FY19-20

Category	Name	FY18-19 Budget	Proposed FY19-20
<b>Revenues Collected by County</b>		<b>126,725.00</b>	<b>132,335.00</b>
401	Property Taxes	107,055.00	115,335.00
402	FDAT	19,670.00	17,000.00
<b>Other</b>		<b>55,400.00</b>	<b>1,000.00</b>
420	Grant Revenues	5,000.00	500.00
450	Service Revenues	32,400.00	500.00
470	Vehicle Sales	18,000.00	

Proposed FY19-20

Category	Name	FY18-19 Budget	Proposed FY19-20
<b>Administration</b>		<b>5,575.00</b>	<b>15,550.00</b>
501	Accounting Audit/Review	3,300.00	3,700.00
502	Administration Services		3,000.00
503	Office Expenses	750.00	1,000.00
504	Postage	75.00	75.00
505	Computers	250.00	1,000.00
506	Website	250.00	250.00
507	Banking Costs	0.00	25.00
508	Miscellaneous	950.00	500.00
509	Accounting Services		6,000.00
<b>Building / Grounds</b>		<b>4,000.00</b>	<b>35,500.00</b>
<b>Station 1 Peeples Valley</b>			
510	Landscape	500.00	1,000.00
511	Building Exterior	1,000.00	1,000.00
512	Building Interior	1,000.00	1,000.00
513	Parking Lot	250.00	250.00
514	Supplies	250.00	250.00
515	Improvement Reserve		30,000.00
<b>Station 2 Ruger Ranch</b>			
520	Landscape	200.00	200.00
521	Building Exterior	100.00	100.00
522	Building Interior	100.00	100.00
523	Parking	50.00	50.00
524	Supplies	50.00	50.00
525	Improvement Reserve		1,000.00
<b>Vacant Land</b>			
526	All Expenses	500.00	500.00
<b>Communications</b>		<b>1,500.00</b>	<b>6,750.00</b>
530	Portable Radios	250.00	250.00
531	Vehicle Radios	250.00	250.00
532	Radio Repairs	250.00	500.00
533	Site Equipment	750.00	750.00

534	Improvement Reserve		5,000.00
	<b>Community Outreach</b>	<b>500.00</b>	<b>1,500.00</b>
540	Fire Prevention Week	250.00	250.00
541	Health Awareness	250.00	250.00
542	Community Newsletter		1,000.00
	<b>Conferences / Meetings</b>	<b>5,000.00</b>	<b>2,500.00</b>
550	Confrence Lodging	1,000.00	500.00
551	Confrence Meals	1,000.00	500.00
552	Confrence Travel	1,000.00	500.00
553	Registration Fees	1,000.00	500.00
554	Meetings	1,000.00	500.00
	<b>Dispatch</b>	<b>4,000.00</b>	<b>5,035.00</b>
560	Mainstay	3,000.00	3,500.00
561	Williamson Valley	750.00	750.00
562	IAR Dispatch	250.00	785.00

Category	Name	FY18-19 Budget	Proposed FY19-20
	<b>Dues / Memberships</b>	<b>1,150.00</b>	<b>800.00</b>
570	AFDA	550.00	450.00
571	National EMT Registry	500.00	250.00
572	Fire Chief Association	100.00	100.00

	<b>EMS Expenses</b>	<b>53,800.00</b>	<b>10,550.00</b>
580	Medical Supplies	1,300.00	2,500.00
581	Oxygen Replacement	500.00	500.00
582	Oxygen Tank Rentals	600.00	50.00
583	Tools	1,400.00	2,500.00
584	EMT Reserve Fund	50,000.00	5,000.00

	<b>Equipment</b>	<b>119,700.00</b>	<b>54,900.00</b>
590	Vehicle Purchase	55,200.00	100.00
591	Vehicle Maintenance	1,000.00	1,750.00
592	Vehicle Repairs	3,000.00	3,000.00
593	Apparatus Purchase	2,000.00	2,500.00
594	Apparatus Repair	600.00	3,000.00
595	Apparatus Maintenance	600.00	2,000.00
596	Vehicle Tires	1,200.00	1,500.00
597	Vehicle Fuel	3,000.00	3,500.00
598	Vehicle Licenses / Registrations	200.00	50.00
599	Tool Expense Station	200.00	1,000.00
600	Tool Expense Field	200.00	1,000.00
601	Personal Protective Equipment	2,000.00	5,000.00
602	Travel	500.00	500.00
603	Equipment Reserve	50,000.00	30,000.00

<b>Grants / Donations</b>		<b>5,500.00</b>	<b>500.00</b>
610	USDA	2,000.00	100.00
611	SAFER	2,000.00	100.00
612	State Forestry	1,000.00	100.00
613	Donations Auxiliary	500.00	100.00
314	Donations General		100.00

<b>Fire Suppression</b>		<b>5,000.00</b>	<b>10,600.00</b>
620	Maintenance / Repair	500.00	500.00
621	Hydrant New Construction	4,500.00	100.00
622	Resource Improvement Reserve	10,000.00	10,000.00

<b>Insurance</b>		<b>10,500.00</b>	<b>10,500.00</b>
530	PCL	8,500.00	8,500.00
531	Employee's Accident and Sickness	2,000.00	2,000.00

<b>Legal Expenses</b>		<b>500.00</b>	<b>8,000.00</b>
640	Lawyer	500.00	2,500.00
641	Fees	500.00	500.00
640	Legal Reserve		5,000.00

<b>Licenses / Permits</b>		<b>100.00</b>	<b>25.00</b>
650	FCC	100.00	25.00

Category	Name	FY18-19 Budget	Proposed FY19-20
<b>Out of District Services</b>		<b>32,400.00</b>	<b>500.00</b>
652	Personnel Salary	26,000.00	100.00
653	Administration		100.00
654	Payroll Taxes	1,989.00	100.00
655	Workman's Comp	1,300.00	100.00
656	Equipment	3,111.00	100.00

<b>Salaries</b>		<b>77,600.00</b>	<b>14,600.00</b>
660	Staff Gross Pay	66,600.00	12,000.00
	Chief	28,800.00	12,000.00
	Captains	25,200.00	
	Admin	7,200.00	
	Bookkeeper	4,200.00	
	Cleaning	1,200.00	
661	Staff Callout Pay	0.00	
665	Social Security/Medicare	5,100.00	1,000.00
666	Unemployment Insurance	600.00	600.00
667	Workmen's Compensation	5,300.00	1,000.00

<b>Training Operations Staff</b>		<b>8,000.00</b>	<b>8,000.00</b>
670	Lodging	1,500.00	1,000.00
671	Meals	500.00	500.00

672	Travel	1,000.00	1,000.00
673	Registration Fees / Tuition	4,000.00	4,500.00
674	Curriculum Supplies	1,000.00	1,000.00

<b>Utilities</b>		<b>5,500.00</b>	<b>6,250.00</b>
680	Internet	0.00	25.00
681	Trash	500.00	300.00
682	Propane	1,000.00	1,200.00
683	Land Line Phone	0.00	25.00
684	Cell Phone	1,000.00	800.00
685	Electric - Station 1 PV	2,000.00	2,500.00
686	Electric - Station 2 RR	500.00	600.00
687	Water	500.00	800.00

<b>Volunteer Expenses</b>		<b>18,800.00</b>	<b>56,275.00</b>
690	Call Out Stipends	11,800.00	48,000.00
691	Fingerprint Cards	500.00	500.00
692	Immunizations	250.00	250.00
693	Drug Testing	250.00	250.00
694	Recruitment- Air/Ambulance	2,500.00	2,500.00
695	Food	500.00	500.00
696	Uniforms	3,000.00	3,000.00
697	Payroll Taxes		250.00
698	Workman's Comp		1,000.00
699	Inemployment Ins		25.00

359,125.00	248,335.00
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(Name of District)**Peoples Valley Fire District**

**FIRE DISTRICT BUDGET**

TENTATIVE

**FISCAL YEAR**

**2019-2020**

1.	Fire District Budget Adopted	\$	248,335.00	(1)
2.	a.	Treasurers Balance July 1	\$	(2a)115,000.00
	b.	Outstanding checks/warrants July 1	\$	(2b)0.00
	c.	Unobligated balance July 1 (2a less 2b)	\$	(2c) <b>115,000.00</b>
3.	Fire District Assistance Tax	\$	(3)17,000.00	
4.	All other Revenue (charges for services, misc. income)	\$	(4)1,000.00	
5.	Total Non-Levy Resources (add 2c through 4)	\$	(5) <b>133,000.00</b>	
6.	Desired Property Tax Revenue (subtract 5 from 1)	\$	(6) <b>115,335.00</b>	
7.	Estimated Assessed Value	\$	(7)5,493,821.00	
8.	Estimated Levy Rate (6 divided by 7 & multiplied by 100)	\$	(8) <b>2.0994</b>	