

Peoples Valley Fire District  
PO Box 936, Yarnell, AZ 85362  
17275 W. Burning Bush Drive, Peoples Valley, AZ 86332

**PEEPLS VALLEY FIRE DISTRICT  
BOARD OF DIRECTORS' MEETING MINUTES  
Regular Meeting Minutes from  
Wednesday, November 28, 2018 6:00 pm**

1. **CALL TO ORDER:** by Chairman Judy Garner at 6:00 pm
2. **PLEDGE OF ALLEGIANCE** led by Shawn Bomar
3. **ROLL CALL OF BOARD**  
Present: Craig Davis, Judy Garner, Marilyn Hughes, Dave Schroedl, Nancy Tschikof  
Absent:  
Personnel: Bob Brandon, Jane Meyers, Scott Mayer, Shawn Bomar, Lori Bomar  
Others Present: Chris McCawley, Dick Meyers
4. **APPROVAL OF MINUTES**
  - A. Regular Session of 10-17-18  
Motion to approve 10-17-18 minutes made by Nancy Tschikof, seconded by Marilyn Hughes. Passed 5 – 0
5. **REPORTS AND CORRESPONDENCE**
  - A. Fire Chief's Report  
4 personnel were at Model Creek School for 4 days for Fire Prevention Week.
    - . Number of Calls – 6 EMS, 2 Fire, 1 house and 1 brush
    - . Personnel – 1 new firefighter, Jordan Towler #233,
    - . Grants - \$1500 gift received for purchase of the jaws of life equipment
    - . Apparatus/Equipment Update – All operational
    - . Ross Status – Scott Mayer promoted under Ross to Team Leader of Medical  
1 new EMT, Shawn Bomar  
Judy Garner and Bob Brandon had a conversation with Bill Wittington about problem with Joy A. Collura. Turned situation over to Bill Wittington for review.
  - B. Captain Report – Training  
Given by Shawn Bomar. Training on 11/19 with Southern Yavapai. Successfully cut up car. Finished first. Turnouts last Tuesday. Cleaned out and went over trucks. Lew Theokas is getting schedule together for Wildland School on grants.
  - C. Captain Report - Vehicles  
Given by Shawn Bomar. All vehicles operational. Some work was done on vehicles. Donated old truck to Southern Yavapai in Hyder for \$1.00.
  - D. Captain Report – EMT  
Given by Scott Meyer. 4 more testing for EMT. Medical vehicle and Engine can handle 2 calls if needed. Scott Mayer created a Letter of Understanding for AED's at Model Creek School, T-Bird Cafe and the MountainAire.
  - E. Admin Assistant Report – PVFD History  
Book published of PVFD History. Cost \$15.00 each. Also had cups made and will sell for \$5.00. Bob Brandon handed out new shirts and name tags to Board members. Jane Meyers gave earrings she had made to Board members with

pierced ears and a necklace she had made to 1 Board member without pierced ears.

F. Public Comment re HIPAA  
None

G. Financial Report

September and October reports emailed to Board members by Jim Serbin. Shawn Bomar had 1 question and Judy Garner gave answer. Dave Schroedl stated we have not received warrant checks. Dave Schroedl and Judy Garner confirmed by Linda at the County as signees on checks.

H. Correspondence received by the Board of Directors  
None

I. Auxiliary Status Update – Given and submitted by Lori Bomar

**6. ACTION ITEMS**

A. Discussion/possible action to approve the Treasurer's Report

Motion made by Marilyn Hughes to approve September and October reports. Seconded by Dave Schroedl. Passed 5 - 0

B. Discussion/possible action to approve Recruit and Retention  
No discussion or actions taken.

C. Discussion/possible action to approve Budget Adjustment.

Motion made by Marilyn Hughes to approve budget adjustment as discussed. Seconded by Nancy Tschikof. Passed 5 – 0.

D. Discussion/possible action Oath of Office  
All Oaths of Office turned in.

E. Discussion/possible action AFDA – Jan 17-19, 2019

Judy Garner, Marilyn Hughes, Nancy Tschikof and Dave Schroedl to go to AFDA Conference. Craig Davis has the option to go to class in Phoenix with Bob Brandon on Friday or possibly do it on line. Bob Brandon asked that Jane Meyer also be sent . Motion was made by Nancy Tschikof to allow 6 people to go to conference in January. Seconded by Dave Schroedl. Passed 5 – 0

F. Discussion/possible action acknowledgement of EMT graduates  
Acknowledgement done.

G. Discussion/possible action Open House – Dec 2, 2018 1:00 – 4:00 pm  
Request made for all Board Members to attend.

**7. DISCUSSION ITEMS**

A. Discussion of Open Meeting Laws  
No discussion at this time.

**8. CALL TO THE PUBLIC**

Dick Meyers asked what would be done with the canvas flags. Answer was that they would be hung on the bay doors for Open House.

**9. BOARD MEMBER COMMENTS**

None

**10. ADJOURNMENT**

Meeting adjourned by Chairman Judy Garner at 7:22 pm

Next Meeting December 19 2018 at 6:00 pm

Prepared and submitted by Marilyn Hughes

