

Peoples Valley Fire District
PO Box 936, Yarnell, AZ 85362
17275 W. Burning Bush Drive, Peoples Valley, AZ 86332

**PEEPLS VALLEY FIRE DISTRICT
BOARD OF DIRECTORS' MEETING MINUTES
Regular Meeting Minutes from
Wednesday, August 15, 2018 6:00 pm**

1. **CALL TO ORDER:** by Chairman Judy Garner at 6:00 pm
2. **PLEDGE OF ALLEGIANCE** led by Jane Meyers
3. **ROLL CALL OF BOARD**
Present: Craig Davis, Judy Garner, Marilyn Hughes, Dave Schroedl, Nancy Tschikof
Absent:
Personnel: Bob Brandon, Shawn Bomar, Lew Theokas, Lori Bomar, Jane Meyers
Others Present: Marcie Theokas, Dennis Dendy, Dick Meyers
4. **APPROVAL OF MINUTES**
 - A. Regular Session of 07-18-18
Motion to approve 07-18-18 minutes made by Nancy Tschikof, seconded by Craig Davis. Abstain – Marilyn Hughes Passed 4 – 0.
 - B. Executive Session of 07-18-18
Motion to approve 07-18-18 Executive Session minutes made by Nancy Tschikof, Seconded by Craig Davis. Abstain – Marilyn Hughes. Passed 4 – 0.
 - C. Special Session of 08-01-18
Motion to approve 08-01-18 Special Session minutes made by Craig Davis. Seconded by Dave Schroedl. Abstain – Nancy Tschikof. Passed 4 – 0.
5. **REPORTS AND CORRESPONDENCE**
 - A. Fire Chief's Report
 - . Number of Calls – 9 EMS, 2 Fire. 1 EMS and 1 Fire mutual aid call to Yarnell and 1 call from Yarnell for mutual aid EMS call. Large storage container traded for smaller one negotiated by Dick Meyers.
 - . Personnel – No change
 - . Grants - None
 - . Apparatus/Equipment Update – All equipment is operational. 1 battery purchased for the jaws of life.
 - . Operations Guidelines – Finished.
 - . Ross Status – Same
 - B. Captain Report – Training
Given by Lew Theokas. CPR training class on 08/07/18 was attended by 30 people. All received their certification. Also included were bleeding and chest pain sessions. Firemen will to go to EMT training. Will double the number of EMT's.
 - C. Captain Report - Vehicles
All vehicles operational. Purchased 1990 International tanker truck from Minnesota. It should be shipped in 10 – 14 days.
 - D. Captain Report – EMT
Captain not present
 - E. Admin Assistant Report – PVFD History
No update at this time.

- F. Financial Report
 - Monthly Reports/Annual Reports
 - New Chart of Accounts
 - Shawn Bomar had questions regarding financials
- G. Correspondence received by the Board of Directors
 - Agreement from Yavapai County to run elections for Fire District received by Chairman Judy Garner.
- H. Auxiliary Status Update – Given and submitted by Marcie Theokas.

6. ACTION ITEMS

- A. Discussion/possible action to approve the Treasurer’s Report
 - Motion made by Nancy Tschikof to approve Treasurer's Report
 - Seconded by Dave Schroedl. Passed 5 – 0.
- B. Discussion/possible action to approve Recruit and Retention
 - Lifeline ambulance service enrollment started. Helicopter service enrollment coming up soon.
- C. Discussion/possible action credit cards for Bob Brandon and Shawn Bomar.
 - Dave Schroedl received an email from Chase Bank with applications for credit cards. 12 pages long. Jim Serbin needs to be involved. Monthly limit should be \$5000.00. Motion made by Craig Davis to obtain a credit card for Bob Brandon and Shawn Bomar with a limit of \$5,000 per. Seconded by Nancy Tschikof
 - Passed 5 – 0.
- D. Discussion/possible action Warrant Request Policy to replace Purchase Order
 - Motion made by Craig Davis to amend 4C to \$5,000.00 for amounts that are blank
 - Seconded by Nancy Tschikof. Passed 5 – 0.
- E. Discussion/possible action Volunteer Reimbursement Policy 2018-04
 - Bob Brandon requested schedule of stipends and services for medical calls be changed to \$30.00 and to change standby to read per call.
- F. Discussion/possible action donated properties
 - No discussion at this time.
- G. Discussion/possible action purchase of a 2004 Ford Expedition for use as a Rapid Rescue EMT vehicle.
 - Shawn Bomar stated vehicle has 114,000 miles on it and would be purchased from the Bouse Fire Dept for \$4,000. Need a total of \$5000.00 to make the vehicle ready to go. Bouse Fire used it as a command vehicle. Vehicle has maintenance records. Would need to sell Unit #56. Craig Davis made a motion to proceed with purchase of 2004 Ford Expedition for up to \$5000.00 for use as a Rapid Rescue EMT vehicle.
 - Seconded by Marilyn Hughes. Passed 5 – 0.

7. DISCUSSION ITEMS

- A. Discussion of Open Meeting Laws
 - No discussion at this time.

8. CALL TO THE PUBLIC

No questions at this time.

9. BOARD MEMBER COMMENTS

Craig Davis wanted to thank the volunteers. Judy Garner thanked Shawn Bomar for finding vehicles to purchase. Bob Brandon mentioned a donation of a 1993 structure truck. Next Meeting September 19, 2018 at 6:00 pm

10. ADJOURNMENT

Meeting adjourned by Chairman Judy Garner at 7:30pm