

**PEEPLS VALLEY FIRE DISTRICT
BOARD OF DIRECTORS' MEETING MINUTES
Regular Meeting Minutes from
Wednesday, June 20, 2018 6:00 pm**

1. **CALL TO ORDER:** by Chairman Judy Garner at 6:12 pm
2. **PLEDGE OF ALLEGIANCE** done during Public Hearing
3. **ROLL CALL OF BOARD**
Present: Craig Davis, Judy Garner, Nancy Tschikof
Absent: Dave Schroedl, Marilyn Hughes attended late
Personnel: Bob Brandon
Others Present: Robert Ball, Sharon Ball, Scott Mayer, Phil Lobeck, Lori Bomar, Shawn Bomar, Ashley Dendy, Bob Heckman, Nick Bomar, Dick Meyers, Jane Meyers, Lew Theokas, Marcie Theokas, Dennis Dendy
4. **APPROVAL OF MINUTES**
A. Regular Session of 05-16-18
Motion to Approve 05-16-18 minutes made by Craig Davis, seconded by Judy Garner
Passed 2-0 with Nancy Tschikof abstaining (Marilyn Hughes not present until after motion)
5. **REPORTS AND CORRESPONDENCE**
A. Fire Chief's Report
 - . Number of Calls – 11 EMS, 2 Other
 - . Personnel – Currently 20
 - . Grants -
 - . Apparatus/Equipment Update -
 - . Operations Guidelines – Completed and being reviewed.
 - . Ross Status – Completed. 8 firefighters on Ross.
 - . Dispatch Agreement Ready for Signature – 24.50 per call for next 3 years.
B. Captain Report - Training
Larry Marcum, Yarnell, offered to help on training. Training conducted to practice and train on equipment. Hand signals have been simplified. Training binders have been created and given to firefighters. Wildfire training was conducted on 06/19/18 at Model Creek School.
C. Captain Report - Vehicles
All vehicles operational. 2 major repairs. #64 outfitted. Looking at #58 for organizing. Looking for donation for a type 1 engine or tanker replacement.
D. Captain Report – EMT
Training in HPPA. Training non-EMT's to do as much as possible to help EMT's. Bob Ball had questions of how many personnel we had. Response was 16. 4 not here full time. We have 4 EMT's. 1 doesn't live here. Not all personnel have been to Wildland fire school.
E. Admin Assistant Report – PVFD History
2018 is 20 year anniversary for PVFD. Book being written on PVFD history including photos. Should be finished approximately September 2018.
F. Financial Report

*Monthly Reports/Annual Reports

Motion made to approve Financial Report made by Nancy Tschikoff. Seconded by Marilyn Hughes. Approved 4 – 0.

- G. Correspondence received by the Board of Directors
- H. Auxiliary Status Update – No Auxiliary meeting held in June Community picnic on July 21st sponsored by 3 churches and 2 auxiliaries. Fish fry July 7th at the Bomar's house.

6. ACTION ITEMS

- A. Discussion/possible action to approve the Treasurer's Report
Approved out of order. Note above.
- B. Discussion/possible action to approve Recruit and Retention
All eligible personnel signed up for new helicopter service.
- C. Discussion/possible action review/update/approve 2018-2019 budget
Nancy Tschikof made a motion to approve 2018-2019 budget. Seconded by Craig Davis. Passed 4 – 0.
- D. Discussion/possible action re: possible approval of Ratification Resolution #2018-01, ratifying the Board's decision to approve a debit card for the Fire Chief and Fire Captain at the Board meeting held on April 18, 2018.
Motion to approve Ratification Resolution #2018-01 made by Marilyn Hughes, Seconded by Nancy Tschikof. Passed 4 – 0.
- E. Discussion/possible action to approve Intergovernmental Agreement for Election Services w/ Yavapai County
Motion made by Craig Davis to approve Intergovernmental Agreement for Election Services w/Yavapai County at discounted rates. Seconded by Nancy Tschikof. Passed 4 – 0.
- F. Discussion/possible action Travel Expense Policy 2013-01 4A mileage expenses.
Judy Garner to look further into this matter.
- G. Discussion/possible action sale of M19.
Sale of M-19 with money set aside toward structure truck replacement. M-19 driven only once for distribution of candy at Christmas time. Fire Chief deems sending firemen out to check or fight fires on this vehicle unsafe. Craig Davis made a motion to sell M-19 at fair market value. Seconded by Nancy Tschikof. Passed 4 – 0.
- H. Discussion/possible action putting one or more of donated properties up for sale.
Per Marcie Theokas, lots not selling well at this time. 2 of the donated lots have liens by PPL Partners. Previous Fire Chief Bob Heckman explained how it happened. Marcie Theokas suggested lots with a view would be most likely to sell. Judy Garner proposed that a written proposal be written clarifying reason for selling, what is being sold, commission of realtor, selling price, etc. No action taken at this time.

7. DISCUSSION ITEMS

- A. Discussion of Open Meeting Laws
No questions presented to board

8. CALL TO THE PUBLIC

Bob Heckman asked question regarding tender. Lori Bomar explained that the Knox box at the school was for catastrophic events only. Only persons with key were those who signed for them.

9. BOARD MEMBER COMMENTS

Need to continue discussion of properties and tanker acquisition.

10. ADJOURNMENT

Meeting adjourned by Chairman Judy Garner at 7:55pm