

Peeples Valley Fire District
PO Box 936, Yarnell, AZ 85362
17275 W. Burning Bush Drive, Peeples Valley, AZ 86332

**PEEPLS VALLEY FIRE DISTRICT
BOARD OF DIRECTORS' MEETING MINUTES
Regular Meeting Minutes from
Wednesday, May 16, 2018 6:00 pm**

1. **CALL TO ORDER:** by Chairman Judy Garner at 6:00 pm
2. **PLEDGE OF ALLEGIANCE** led by Craig Davis
3. **ROLL CALL OF BOARD**
 - Present: Craig Davis, Judy Garner, Marilyn Hughes, and David Schroedl
 - Absent: Nancy Tschikof
 - Personnel: Bob Brandon
 - Others Present: Scott Mayer, Dick Meyers, Chris McCawley, Lori Bomar, Jane Meyers, Nick Bomar, Shawn Bomar, Lew Theokas, Marcie Theokas
4. **APPROVAL OF MINUTES**
 - A. Regular Session of 04-18-18
 - Motion to Approve 04-18-18 minutes made by Craig Davis.
 - Seconded by Marilyn Hughes Passed 3 – 0 1 abstained.
 - B. Executive Session of 04-18-18
 - Motion to approve 04-18-18 minutes made by Dave Schroedl
 - Seconded by Craig Davis Passed 3 – 0 1 abstained.
5. **REPORTS AND CORRESPONDENCE**
 - A. Fire Chief's Report
 - . Number of Calls – 16 EMS and 4 Fire
 - . EMT Information – 3 EMTS
 - . Personnel – Ross certification of training was delayed, continuing to work on it
 - . Training – Numerous training classes held including Pack training May 1st, care of hospice patients training on May 8th, Pump test for Model Creek School, Native Air walk through on May 12th.
 - Cheryl Tupper has web site up, continuing to add information to it.
 - Chief Bob Brandon and Yarnell Fire Chief Ben Palm attended a 1st responders breakfast and award ceremony where Chief Bob Brandon gave Az Governor Doug Ducey a painting he had done of firefighters. Prints available from Chuck Tidey.
 - Administrative Assistant, Jane Meyers attended a school at Central Arizona Fire Fire Department to learn how to bill for fires.
 - . Grants –
 - . Equipment Update – All equipment functional.
 - . Operation Guidelines – Updated. Being reviewed
 - C. Financial Report
 - *Monthly Reports/Annual Reports
 - Some items still need to be transferred to appropriate item number.
 - D. Correspondence received by the Board of Directors
 - Correspondence received given to Administrative Assistant Jane Meyers to be scanned and forwarded to Jim Serbin.
 - E. Auxiliary Status Update – Given by Marcie Theokas
6. **ACTION ITEMS**
 - A. Discussion/possible action to approve the Treasurer's Report
 - Motion to approve treasurer's report made by Marilyn Hughes, Seconded

by Craig Davis. Passed 4-0.

- B. Discussion/possible action to approve Recruit and Retention
No further applications for helicopter ambulance service received.
- C. Discussion/possible action to approve YCAO waiver of conflict of interest for election.
Motion made by Craig Davis to have Chairman Judy Garner sign YCAO waiver of conflict of interest for elections. Seconded by Dave Schroedl Passed 4 – 0.
- D. Discussion/possible IGA (Inter-Governmental Agreement)
Motion to pay Bill Whittington to review agreement made by Dave Schroedl. Seconded by Craig Davis. Passed 4 – 0.
- E. Discussion/possible action how to resolve open meeting law violation (approve debit card for Shawn Bomar).
Motion made by Marilyn Hughes to obtain wording for legal document from Bill Whittington to correct open meeting law violation. Seconded by Craig Davis Passed 4–0
- F. Discussion/possible action to approve budget excesses for categories EMS Expenses, Equipment Repairs, Dues & Memberships, Legal Expenses, Office Expenses, and Vehicle Repairs.
Motion made by Craig Davis to approve EMS budget excess for \$ 1,400. Seconded by Dave Schroedl. Passed 4 – 0
Motion made by Marilyn Hughes to approve Equipment Repair excess for \$350.00. Seconded by Craig Davis. Passed 4 – 0
Motion made by Craig Davis to approve Dues & Memberships excess for \$145.00. Seconded by Dave Schroedl. Passed 4 – 0
Motion made by Craig Davis to approve Legal Expenses excess for \$300.00. Seconded by Dave Schroedl. Passed 4 – 0
Motion made by Craig Davis to approve to move Office Fees (Cheryl Tupper website fees) to miscellaneous category. Seconded by Dave Schroedl Passed 4 – 0
Motion made by Craig Davis to approve Vehicle Repair excess for \$600. Seconded by Marilyn Hughes. Passed 4 – 0
- G. Discussion/possible action Website review and appoint board member to work with Cheryl Tupper. Motion made by Marilyn Hughes appoint Judy Garner. Seconded by Dave Schroedl. Passed 4 – 0
- H. Discussion/possible action review/update/approve budget to be approved.
Motion made by Marilyn Hughes to approve budget to be published. Seconded by Dave Schroedl. Passed 4 – 0
- I. Discussion/possible action contract with AMR (Dispatch)
Current contract with Main Stay. Need new contract. No action taken.
- J. Discussion/possible action contract with Williamson Valley.
Need new contract.

7. DISCUSSION ITEMS

- A. Discussion of Open Meeting Laws
No questions presented to board

8. CALL TO THE PUBLIC

No comments from public.

9. BOARD MEMBER COMMENTS

Need budget meeting for the public and then board meeting.

10. ADJOURNMENT

Meeting adjourned by Chairman Judy Garner at 7:16pm
Next Meeting June 20, 2018 at 6:00 pm

Prepared and submitted by Marilyn Hughes