

Peoples Valley Fire District  
PO Box 936, Yarnell, AZ 85362  
17275 W. Burning Bush Drive, Peoples Valley, AZ 86332

**PEEPLS VALLEY FIRE DISTRICT  
BOARD OF DIRECTORS' MEETING MINUTES  
Regular Meeting Minutes from  
Wednesday, April 18, 2018**

1. **CALL TO ORDER:** by Acting Chairman Dave Schroedl
2. **PLEDGE OF ALLEGIANCE** led by Craig Davis
3. **ROLL CALL OF BOARD**
  - Present: Craig Davis, Marilyn Hughes, David Schroedl and Nancy Tschikof
  - Absent: Judy Garner
  - Personnel: Bob Brandon
  - Others Present: Shawn Bomar, Lori Bomar, Chris McCawley, Phil Lobeck, Bob Heckman, Judy Schroedl, Dick Meyers, Jane Meyers, Dennis Dendy, Ashley Dendy, Marcie Theokas, Lew Theokas, Scott Mayer
4. **APPROVAL OF MINUTES**
  - A. Regular Session of 03-21-18  
Motion to Approve 03-21-18 minutes made by Nancy Tschikof  
Seconded by Marilyn Hughes Passed 4 – 0.
  - B. Regular Session of 03-26-18  
Motion to approve 03-26-18 minutes made by Craig Davis  
Seconded by Nancy Tschikof Passed 4 - 0
  - C. Executive Session of 03-26-18  
Motion to approve 03-26-18 executive session minutes made by Marilyn Hughes  
Seconded by Craig Davis Passed 4 - 0
5. **REPORTS AND CORRESPONDENCE**
  - A. Fire Chief's Report
    - . Number of Calls – 2 EMS and 1 Fire
    - . EMT Information – 3 EMTS
    - . Personnel – 21 firefighters 1 New, Jessica Grier, 3 EMT's
    - . Training – Pack training May 1<sup>st</sup>. Vehicle check out training done. Lew Theokos to attend EVOC training. 7 attended Wildland refresher course. Kim Lytle suggested training for EMT's on how to attend to hospice patients to be held May 8<sup>th</sup> at the school library. Pumphouse training held with company who refurbished system. Need to test system and release water once a month.
    - . Grants – Working on coalition Wildfire grant
    - . Equipment Update – Inspection done April 1<sup>st</sup>. A few minor issues. Taken care of by in-house mechanic. Unit 54 out of service due to radiator leak. Unit 41 operational but limited because has a stick shift transmission.
    - . Operation Guidelines – Being worked on. Expected to be done in August.
  - B. Financial Report
    - \*Monthly Reports/Annual Reports
  - C. Correspondence received by the Board of Directors  
Contract from State Forestry and conflict of Interest Waiver from Yavapai County
  - D. Auxiliary Status Update – Given by Marcie Theokos
6. **ACTION ITEMS**
  - A. Discussion/possible action to approve the Treasurer's Report  
Motion to approve treasurer's report made by Marilyn Hughes, Seconded by Nancy Tschikof Vote carried 4-0.
  - B. Discussion/possible action to approve Recruit and Retention  
Bob Brandon received 9 applications for PHI Cares helicopter service for

firefighters. Craig Davis made a motion to approve \$315.00 bill. Seconded by Nancy Tschikof. Passed 4 – 0

- C. Discussion/possible action to approve YCAO waiver of conflict of interest for election. Matter tabled until next meeting.

**8. Action Items**

- A. Discussion/possible legal issue regarding station security – discussed.
- B. Discussion/possible action request attorney to sign IGA (Inter-Governmental Agreement). Discussed and tabled until next meeting.
- C. Discussion/possible action to remove Bob H., Ben B. Ashley D and add Bob Brandon and Shawn Bomar to the Budget Committee  
Nancy Tschikof made a motion to remove Bob H., Ben B. Ashley D and add Bob Brandon and Shawn Bomar to the Budget Committee. Seconded by Marilyn Hughes. Passed 4 – 0
- D. Discussion/possible action salary and benefits for Fire Chief and Officers  
Bob Brandon stated salary for Fire Chief would be \$2,400, for Captains \$700.00 and for Administrative Assistant \$600.00 per month. Also Added 1 more Captain. Motion made by Craig Davis to accept Chiefs and support team's salaries. Seconded by Nancy Tschikof. Passed 4 – 0
- E. Discussion/possible action approve new captains/salaries. Approve in item D.
- F. Discussion/possible action to approve debit card for Bob Brandon  
Motion made by Craig Davis to approve debit cards for Bob Brandon and Shawn Bomar. Seconded by Marilyn Hughes. Passed 4 – 0
- G. Discussion/possible action purchase of vehicle for Bob Brandon  
Bob Brandon requested \$20,000 for purchase of vehicle for Fire Chief. Craig suggested putting it at \$25,000. Dave Schroedl stated we should leave it at \$20,000 as Bob Brandon requested. Nancy Tschikof made motion to approve \$20,000 as requested. Seconded by Marilyn Hughes. Passed 3 – 1
- H. Discussion/possible action Website RFP  
Discussion/possible action tabled until next meeting.
- I. Discussion/possible action to remove names on Chase bank account to sign for checks and to update phone numbers and email address on file with Chase Bank.  
Nancy Tschikof made a motion to remove the names of Robert Holt and Shawn Bomar from the account and to add Judy Garner's and Dave Schroedl's phone numbers and remove old phone numbers from Chase bank's files. Seconded by Craig Davis. Passed 4 - 0

**9. DISCUSSION ITEMS**

- A. Discussion of Open Meeting Laws  
Previously discussed at previous meetings

**10. CALL TO THE PUBLIC**

Lori Bomar thanked those who attended the pump house training. Motion was made by Dave Schroedl to go into executive session. Seconded by Nancy Tschikof. Passed 4 -0

**7. EXECUTIVE SESSION**

Legal issue regarding station security .

**11. BOARD MEMBER COMMENTS**

- A. New Business Agenda Item Requests for the next regular, workshop and other meeting

No comments

**12. ADJOURNMENT**

Meeting adjourned by Acting Chairman Dave Schroedl at 7:59 pm.

**NEXT MEETING – May 16,2018 at 6:00 pm**

Prepared and submitted by Marilyn Hughes